

**Jefferson County, Missouri County Council
Master Plan Ad Hoc Committee**

March 12, 2025

I. CALL TO ORDER

Committee Chair Charles Groeteke called the meeting to order at 4:30 p.m.

II. ROLL CALL

District 4 - Charles Groeteke:	Present
District 6 – Tim Brown:	Present
District 7 - Bob Tullock:	Present

Note: Also in attendance was Mr. John Giancola and Mr. Alan Leaderbrand.

III. APPROVAL OF THE AGENDA

Councilman Bob Tullock made a motion to approve the Agenda as presented, seconded by Councilman Charles Groeteke.

Vote:

District 4 - Charles Groeteke:	Yes
District 6 – Tim Brown	Yes
District 7 - Bob Tullock:	Yes

Motion carried.

IV. DISCUSSION OF MASTER PLAN DRAFT

Councilman Groeteke read the following opening statements:

- The committee is for advisory purposes only.
- Statement outlining the process for the Master Plan to continue through the advisory panel until a final draft is reviewed by all parties and presented to the Council for action.

Proposals for date and time of committee meetings:

- Wednesdays seemed to be best for the majority.
- 3 PM if we cannot have doors open for public access after 5.
- 4:30 PM if location open to start meeting and remain open during the meeting.
- Members stated that a later start time is possible, 5:30 PM, if location access remains open.
- Mr. Groeteke to follow up with Mr. Gannon to ensure doors remain open to the public throughout the meeting.

Discussion on location:

- Committee meetings for at least the last 2 years have been in the Annex
- conference room which have worked well for round table discussions.
- Recommendation is to continue in the Annex building.
- Building access must be made available throughout the duration of the meetings.

How often should the committee meet?

- As frequently as weekly, the Chair retains authority to cancel or reschedule a meeting.

Committee homework assigned:

- Review the first two chapters of the draft Master Plan document before the next
- meeting. Bring comments for discussion at the next meeting.
- Chapter assignments to be determined at the end of each meeting for the next
- meeting.

V. SET NEXT MEETING DATE

Committee Chair Charles Groeteke announced the next meeting date is March 26, 2025, at 3:00 p.m. in the Annex Training Room.

VI. ADJOURNMENT

Councilman Tim Brown made a motion to adjourn, seconded by Councilman Charles Groeteke.

Vote:

District 4 - Charles Groeteke:	Yes
District 6 – Tim Brown	Yes
District 7 - Bob Tullock:	Yes

Motion carried, and the meeting adjourned at 5:02 p.m.