

Jefferson County
Task Force on Restricted Opioid Settlement Funds
Jefferson County, Missouri
Meeting Minutes
December 5, 2025

The Task Force on Restricted Opioid Settlement Funds of Jefferson County, Missouri was held on Friday, December 5, 2025, in person, hosted by Jefferson County Office of Emergency Management in Herculaneum, MO.

Meeting called to order by Warren Robinson at 0958.

Attendance at the meeting was as follows:

Dennis Gannon	County Executive	Present
Warren Robinson	OEM Director / Chair	Present
Dave Marshak	JC Sheriff / Vice Chair	Present
Nicki Ruess	School District Representative	Present
Mick Fischer	Fire Representative	Present
Steven Sikes	Health Department Representative	Present
Bob Tullock	County Council Chair	Present
Jamie Guinn	EMS Representative	Absent

Recognition of Visitors and Guests

Jefferson County OEM / Nancy Oxmann

Leader Publications / Abby Stetina

Approval of Agenda – Motion to approve the agenda was made by Mick Fischer, seconded by Bob Tullock.

Approval of Previous Meeting Minutes – This was the inaugural meeting of the task force and no previous meeting minutes to approve.

Public Comment – None

Discussion Items

- **Settlement Overview** – We will be working with the approved budget from 2025 totaling \$5,439,000. We will be receiving \$1,051,000 next year with this spanning

over the next 20 years. We will be reporting annually to the State between October – January. Our purpose will be to solicit, accept and review proposals for uses of restricted settlement funds and to make recommendations to the County Executive regarding those uses.

- **Task Force Introduction** – There was an Executive Order No. 25-088 nominating the members to the Opioid Task Force September 16, 2025. There was an amendment to this order to update the School District Representative County Executive Order No. 25-113. The Task Force will solicit and accept usage of restrictive funds. We will design a structure which will bring subject matter experts on board. Warren Robinson reported that he was looking to structure this like STARRS which is a multi-jurisdictional organization. We are looking to form three committees to look at approved usage of funds which will report directly to the task force. Their recommendations are subject to task force approval. Not all the committees will be equal, and prioritization will be placed by the task force. We will have documents on how the opioid crisis has affected Jefferson County directly. There will also be a level of justification for each proposal.

Action Items

- **Election of Vice Chair** – The County Executive named the Emergency Director as chair of the task force. Mick Fischer nominated Dave Marshak as vice chair, seconded by Steven Sikes. Dave Marshak accepted the position.
- **Development of Foundational Documents** – Warren Robinson is putting together the By-Laws for the task force. He will have them ready for approval at the next meeting. He is looking to adapt the investment justification from STARRS. We are looking to have process documentation to establish structure ready by February. This will fully assess the validity of a project. The next several months our meeting will be to set the processes. We will look at each proposal and if we start the project, will the entity be able to sustain the project going forward. According to the State website on the Opioid Settlement fentanyl is almost every cause of drug deaths.
- **Establishment of Regular Meeting Schedule** - Warren reported that in the beginning the task force will be meeting monthly to establish the foundational documents and structure. Once that is in place, quarterly meetings will be possible.
- **Next Meeting** – The next meeting will be January 16, 2026, at 10:00 am. The meeting will be held at the Office of Emergency Management in Herculaneum.

Adjournment

- **Motion:** Mick Fischer made the Motion to adjourn
 - **Second** – Steven Sikes, **All approved, meeting adjourned 10:46 a.m.**