



COUNTY COUNCIL NOTICE OF A REGULAR MEETING

Notice is hereby given that the Jefferson County, Missouri, Council, will conduct a Regular Meeting on Thursday, December 21, 2023, at 6:30 p.m., immediately following the Work Session at 6:00 p.m. in the Assembly Room of the Jefferson County Administration Center, located at 729 Maple Street, Hillsboro, Missouri.

The tentative agenda includes:

- I. CALL TO ORDER
- II. INVOCATION
- III. PLEDGE OF ALLEGIANCE
- IV. ROLL CALL
- V. PUBLIC COMMENTS
- VI. APPROVAL OF THE AGENDA
- VII. APPROVAL OF THE JOURNAL
 - A. Approval of the December 11, 2023, Journal – Regular Meeting.
- VIII. PUBLIC HEARING
- IX. REPORTS FROM COUNTY EXECUTIVE
- X. RECONSIDERATION OF BILLS
- XI. CONSIDERATION OF VETOED BILLS
- XII. CONSENT AGENDA

Bill No. 23-1229 - An Ordinance To Authorize The County To Enter Into A Right Of Entry Agreement, By And Between Jefferson County, Missouri, And Malapert LLC, 4470 Gravois Road, House Springs, Missouri, Parcel 24, For The Gravois Road-Northwest School Project, Located In Council District 7. *(Department of Public Works)*

Bill No. 23-1230 - An Ordinance To Authorize The County Executive To Execute Change Order Number 1 For The South Bridge Bundle Program With Gershenson Construction Co. In Council Districts 5 And 6. *(Department of Public Works)*



(Consent Agenda, Continued)

Bill No. 23-1231 - An Ordinance To Authorize The County Executive To Execute An Intergovernmental Agreement Between Jefferson County, Missouri And The Missouri Highways And Transportation Commission, For Purpose Of A Transportation Improvements Project Being Undertaken By The Missouri Department Of Transportation, Along Route U.S. 61/67, A State Maintained Roadway, And Miller Road – East, A County Maintained Roadway, And Located In Council District #3. *(Department Of Public Works)*

Bill No. 23-1232 - An Ordinance To Authorize Jefferson County To Reimburse The City Of Kimmswick, Missouri Under The Tax Revenue Sharing Agreement For The One-Half Of One Percent (1/2 Of 1%) Road Improvement Sales Tax For The Purpose Of Capital Improvements To The Publicly Maintained Roads Of Jefferson County. *(Department Of Public Works)*

Bill No. 23-1233 - An Ordinance To Authorize The County Executive To Execute The Tax Revenue Sharing Agreements Between Jefferson County, Missouri, And The Municipalities For The One-Half Of One Percent (1/2 Of 1%) Road Improvement Sales Tax For The Purpose Of Capital Improvements To The Publicly Maintained Roads Of Both The Unincorporated And Incorporated Areas Of Jefferson County Based Upon A Population And Mileage Formula. *(Department Of Public Works)*

Bill No. 23-1234 - An Ordinance Approving The Guardian Ad Litem Independent Contractor Agreements Between Jefferson County, Missouri And Certain Attorneys Appointed By The 23rd Judicial Circuit To Serve As Guardians Ad Litem In Certain Juvenile Cases; Authorizing The County Executive To Execute Any Necessary Agreements Or Contracts To Effectuate The Agreements On Behalf Of The County. *(Juvenile Division Of 23rd Judicial Circuit)*

Bill No. 23-1235 - An Ordinance Awarding Bids For Certain Products And Services To The Lowest And Best Bidders As Reflected In The Responses To Certain Invitations For Bid And Requests For Proposals For Occupational Health Services 2024; And Authorization For The County Executive To Execute Any Necessary Agreements Or Contracts To Effectuate The Award Of The Bids And Proposals. *(Department Of Administration)*

Bill No. 23-1236 - An Ordinance Authorizing The Purchase Of Phaseware Tracker Application From Phaseware Inc., For The Department Of Information Technology. *(Department Of Information Technology)*

Bill No. 23-1237 - An Ordinance Authorizing Jefferson County, Missouri To Participate In The State Of Missouri Office Of State Courts Administrator (OSCA) 2023 Visitation Project Grant And Authorizing The County Executive To Execute The Documents Necessary For The County To Participate In Said Grant. *(Juvenile Division Of 23rd Judicial Circuit)*

Bill No. 23-1238 - An Ordinance Awarding Bids For Certain Products And Services To The Lowest And Best Bidders As Reflected In The Responses To Certain Invitations For Bid And Requests For Proposals For Copier Supplies 2024; And Authorization For The County Executive To Execute Any Necessary Agreements Or Contracts To Effectuate The Award Of The Bids And Proposals. *(Department Of Administration)*



(Consent Agenda, Continued)

Bill No. 23-1239 - An Ordinance Awarding Bids For Certain Products And Services To The Lowest And Best Bidders As Reflected In The Responses To Certain Invitations For Bid And Requests For Proposals For Office Supplies 2024; And Authorization For The County Executive To Execute Any Necessary Agreements Or Contracts To Effectuate The Award Of The Bids And Proposals. *(Department of Administration)*

Bill No. 23-1240 - An Ordinance Awarding Bids For Certain Products And Services To The Lowest And Best Bidders As Reflected In The Responses To Certain Invitations For Bid And Requests For Proposals For Paper Supplies 2024; And Authorization For The County Executive To Execute Any Necessary Agreements Or Contracts To Effectuate The Award Of The Bids And Proposals. *(Department of Administration)*

Bill No. 23-1241 - An Ordinance Awarding Bids For Certain Products And Services To The Lowest And Best Bidders As Reflected In The Responses To Certain Invitations For Bid And Requests For Proposals For 2024 On-Call Electrical Services; And Authorization For The County Executive To Execute Any Necessary Agreements Or Contracts To Effectuate The Award Of The Bids And Proposals. *(Department of Public Works)*

Bill No. 23-1242 - An Ordinance To Authorize The County Executive To Execute Change Order No. 1 For The Welding Supplies 2023 Contract For The Jefferson County, Missouri, Department Of Public Works. *(Department of Public Works)*

Bill No. 23-1243 - An Ordinance Renewing The Subscription Purchase Of The Hippo CMMS Maintenance Management Software, For The Department Of Public Works. *(Department of Public Works)*

Bill No. 23-1244 - An Ordinance Renewing The Bid Awards For Certain Products And Services For Janitorial Supplies 2023, Department Of Public Works. *(Department of Public Works)*

Bill No. 23-1245 - An Ordinance Renewing The Bid Awards For Certain Products And Services For On-Call Snow Removal Services 2022-2023, Department Of Public Works. *(Department of Public Works)*

Bill No. 23-1246 - An Ordinance To Authorize The County Executive To Execute Memorandum Of Understanding 24-1 Under The Contractual Labor Agreement Enacted By Ordinance Number 23-0514 For Certain Employees Of The Jefferson County, Missouri Department Of Public Works, Highway Division, By And With International Union Of Operating Engineers, Local 148. *(Department of Public Works)*

Bill No. 23-1247 - An Ordinance To Authorize The County To Enter Into A Right Of Entry Agreement, By And Between Jefferson County, Missouri, And Robin S. Kessinger, 4462 Gravois Road, House Springs, Missouri, Parcel 23, For The Gravois Road-Northwest School Project, Located In Council District 7. *(Department of Public Works)*



XIII. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA

XIV. CONSIDERATION OF RESOLUTIONS

Resolution No. R23-1207 - A Resolution And An Order Of The Jefferson County, Missouri Council Amending The Rules Of Procedure Governing Meetings Conducted By The Jefferson County, Missouri, County Council. (*County Council*)

Resolution No. R23-1208 - Resolution And Order Of The Jefferson County, Missouri, Council To Oppose The Importation Of Illegal Immigrants In Jefferson County, Missouri (*County Council*)

Resolution No. R23-1209 - A Resolution And An Order Of The Jefferson County, Missouri, Council To Consent To The Nomination And Reappointments Of Jake Eilermann And Jeff Todt To The Windswept Farms Community Improvement District, Jefferson County, Missouri And Terms Thereof. (*Department of County Executive*)

Resolution No. R23-1210 - A Resolution And An Order Of The Jefferson County, Missouri, Council To Consent To The Nomination And Reappointments Of Jeff Todt And Jake Eilermann To The Valley At Winding Bluffs Community Improvement District, Jefferson County, Missouri And Terms Thereof. (*Department of County Executive*)

XV. INTRODUCTION OF BILLS

Bill No 23-1248 - An Ordinance Ordering An Election To Be Held On Tuesday, April 2, 2024, Upon The Question Of Disincorporation Of The Village Of Peaceful Village And For The Notice Of The Election To Be Published In Accordance With 80.570 RSMo. (*Department of County Counselor*)

XVI. PERFECTION OF BILLS

Bill No. 23-1225 - An Ordinance Amending The Jefferson County, Missouri, Code Of Ordinances, Title III, Chapter 305, Sections 305.010 And 305.040, As Well As Schedule III Of The Traffic Code, And Providing For An Effective Date Thereof, Affecting Council Districts 1 And 4. (*Department of Public Works*)

Bill No. 23-1226 - An Ordinance Approving Application PI23050 A Rezoning From Single Family Residential (R40) To Planned Industrial (PI) And Revised Development Plan For New Frontier Materials Located In Council District 4. (*Department of County Services and Code Enforcement*)

Bill No. 23-1227 - An Ordinance Granting A Real Property Tax Credit To Eligible Taxpayers Of Jefferson County, Missouri, Under The Authority Provided For In Section 137.1050, RSMo. (*County Council*)

Bill No. 23-1228 - An Ordinance Authorizing And Approving The Assessor's Assessment Maintenance Plan For The Years 2024 And 2025 As Submitted By The Assessor Of Jefferson County, Missouri, And As Required By The Revised Statutes Of Missouri. (*Department of the Assessor*)



XVII. FINAL PASSAGE OF BILLS

Bill No. 23-1135, A1 - An Ordinance Approving The Budget For Fiscal Year 2024 And For The Appropriation Of Funds Therein, Transferring Unencumbered Fund Balances And Providing For A "COLA" As Set Forth Herein. (*County Executive*)

Bill No. 23-1225 - An Ordinance Amending The Jefferson County, Missouri, Code Of Ordinances, Title III, Chapter 305, Sections 305.010 And 305.040, As Well As Schedule III Of The Traffic Code, And Providing For An Effective Date Thereof, Affecting Council Districts 1 And 4. (*Department of Public Works*)

Bill No. 23-1226 - An Ordinance Approving Application PI23050 A Rezoning From Single Family Residential (R40) To Planned Industrial (PI) And Revised Development Plan For New Frontier Materials Located In Council District 4. (*Department of County Services and Code Enforcement*)

Bill No. 23-1227 - An Ordinance Granting A Real Property Tax Credit To Eligible Taxpayers Of Jefferson County, Missouri, Under The Authority Provided For In Section 137.1050, RSMo. (*County Council*)

Bill No. 23-1228 - An Ordinance Authorizing And Approving The Assessor's Assessment Maintenance Plan For The Years 2024 And 2025 As Submitted By The Assessor Of Jefferson County, Missouri, And As Required By The Revised Statutes Of Missouri. (*Department of the Assessor*)

XVIII. OTHER MATTERS

A. County Council Motions Regarding Future Agendas – Other Matters. (*County Council*)

XIX. CLOSED SESSION

A. Closed Session Pursuant To Section 610.021 Subdivision (1) Of The Revised Statutes Of The State Of Missouri For The Purpose Of Discussing Legal Actions, Causes Of Action, Or Litigation Involving The County And Any Confidential Or Privileged Communications Between The County And Its Representatives And Attorneys.

B. Closed Session Pursuant To Section 610.021 Subdivision (2) Of The Revised Statutes Of The State Of Missouri For The Purpose Of Discussing Leasing, Purchasing, Or Sale Of Real Estate By The County Where Public Knowledge Of The Transaction Might Adversely Affect The Legal Consideration Therefor.

XX. REPORTS AND COMMENTS FROM COUNCIL MEMBERS

XXI. ADJOURNMENT

Representatives of the media may obtain copies of this notice by contacting Leah Smith of the County Executive Office, Jefferson County, Missouri, PO Box 100, Hillsboro, Missouri 63050, 636-797-5400. The custodian of records contact for the County Council is Cherlynn Boyer, who may be contacted at 636-797-5517. Any person requiring special accommodation under the Americans with Disabilities Act should contact Human Resources at 636-797-5071.

BILL NO.: 23-1229

ORDINANCE NO.: 23-_____

INTRODUCED BY: COUNCIL MEMBER(s) _____

1 **AN ORDINANCE TO AUTHORIZE THE COUNTY TO ENTER INTO A**
2 **RIGHT OF ENTRY AGREEMENT, BY AND BETWEEN JEFFERSON COUNTY,**
3 **MISSOURI, AND MALAPERT LLC, 4470 GRAVOIS ROAD, HOUSE SPRINGS,**
4 **MISSOURI, PARCEL 24, FOR THE GRAVOIS ROAD-NORTHWEST SCHOOL**
5 **PROJECT, LOCATED IN COUNCIL DISTRICT 7.**

6 **WHEREAS**, Jefferson County Public Works (hereafter, “County”) has preliminary
7 plan approval from the Federal Highway Administration grant funding through the East-
8 West Gateway Council of Governments for roadway improvements for the Gravois
9 Road/Northwest School Improvements in House Springs, Missouri, with the project
10 designated as Project No. STP-5434 (607); and,

11 **WHEREAS**, the County is seeking to obtain Right-of-Way easements for the
12 project, the Owner requested the County to assist in cleaning out approximately 465 feet
13 of a drainage ditch line that lies along the north property line of 4462 Gravois Road, from
14 the box culvert under Gravois Road to Bear Creek in exchange for the Right of Entry for
15 the project; and,

16 **WHEREAS**, the Department now seeks to enter into a Right of Entry Agreement
17 (hereafter, “Agreement”) with the Property Owner, with the intent of the Agreement to

1 allow for proper rights given to the County by the Property Owner for the construction of
2 the project; and,

3 **WHEREAS,** the Improvement on private property maintained by the Property
4 Owner is to then become the responsibility of the Property Owner after construction has
5 been completed; and,

6 **WHEREAS,** Jefferson County, Missouri finds it is in the best interest of the County
7 to enter into a Right of Entry Agreement with the Owners for the required scope of work
8 to be completed. A copy of said Agreement is attached hereto as Exhibit "A".

9 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**
10 **AS FOLLOWS:**

11 Section 1: The Jefferson County, Missouri, Council authorizes the Public
12 Works Director to execute the Right of Entry Agreement on behalf of Jefferson County. A
13 copy of said Agreement is attached hereto as Exhibit "A" and incorporated by reference.

14 Section 2: A copy of the Agreement shall be maintained by the Department of
15 the County Clerk consistent with the rules and procedures for the maintenance and
16 retention of records as promulgated by the Secretary of State.

17 Section 3: This Ordinance shall be in full force and effect from and after its
18 date of approval. If any part of this Ordinance is invalid for any reason, such invalidity
19 shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins _____

Council Member District 2, Gene F. Barbagallo _____

Council Member District 3, Vacant _____

Council Member District 4, Charles Groeteke _____

Council Member District 5, Scott Seek _____

Council Member District 6, Daniel Stallman _____

Council Member District 7, Bob Tullock _____

THE ABOVE BILL ON THIS _____ DAY OF _____, 2023:

_____ **PASSED** _____ **FAILED**

Charles Groeteke, County Council Chair

Cherlynn Boyer, Council Executive Assistant

THIS BILL WAS _____ APPROVED BY THE JEFFERSON COUNTY
EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY,
MISSOURI, THIS _____ DAY OF _____, 2023.

THIS BILL WAS _____ VETOED AND RETURNED TO THE
JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS
BY THE JEFFERSON COUNTY EXECUTIVE, THIS _____ DAY OF
_____, 2023.

Dennis J. Gannon, County Executive

ATTEST:

Jeannie Goff, County Clerk

BY: _____

Reading Date: 12/21/23

BILL NO.: 23-1230

ORDINANCE NO.: 23-_____

INTRODUCED BY: COUNCIL MEMBER(s) _____

1 **AN ORDINANCE TO AUTHORIZE THE COUNTY EXECUTIVE TO**
2 **EXECUTE CHANGE ORDER NUMBER 1 FOR THE SOUTH BRIDGE BUNDLE**
3 **PROGRAM WITH GERSHENSON CONSTRUCTION CO. IN COUNCIL**
4 **DISTRICTS 5 AND 6.**

5 **WHEREAS**, Jefferson County, Missouri, (hereafter, the “County”), in response to
6 a certain Invitation for Bid, received and opened bids for the construction of the South
7 Bridge Bundle Program; and

8 **WHEREAS**, after reviewing the bids set forth above, the County determined that
9 it was in the best interests of the County to award the bid for the South Bridge Bundle
10 Program to Gershenson Construction Co. upon approval by the County Council and the
11 County Executive; and

12 **WHEREAS**, Pursuant to Ordinance 23-0199, Jefferson County, Missouri entered
13 into a Contract with Gershenson Construction Co. in the amount of two million, six
14 hundred forty-six thousand, seven hundred thirty dollars and twenty-five cents
15 **(\$2,646,730.25)**, subject to budgetary limitations, for the South Bridge Bundle Program;
16 and

17 **WHEREAS**, the County finds that it is now necessary to adjust some quantities of
18 pay items in the contract. The differences in contract quantities reflect the necessary

1 changes made in the field and the actual final quantities of work. These figures represent
2 the difference between the value of construction and materials shown in the bid package
3 and the final quantities used and measured during construction; and

4 **WHEREAS**, the Jefferson County Council finds that it is now necessary and in the
5 best interest of the County to execute Change Order Number 1 for an increase of six
6 thousand, five hundred twenty-three dollars and eleven cents (**\$6,523.11**) to the contract
7 sum, subject to budgetary limitations with Gershenson Construction Co. for the South
8 Bridge Bundle Program Contract.

9 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**
10 **AS FOLLOWS:**

11 Section 1. Change Order Number 1 for an increase of six thousand, five hundred
12 twenty-three dollars and eleven cents (**\$6,523.11**) to the contract sum with Gershenson
13 Construction Co. for the South Bridge Bundle Program Contract, for a revised total cost
14 of two million, six hundred fifty-three thousand, two hundred fifty-three dollars and thirty-
15 six cents (**\$2,653,253.36**) is approved, subject to budgetary limitations.

16 Section 2. The Jefferson County, Missouri, Council authorizes the County
17 Executive to execute Change Order Number 1 to the South Bridge Bundle Program with
18 Gershenson Construction Co. and any agreements or contracts necessary to effectuate the
19 award of the bids and proposals set forth in this Ordinance. The County Executive is further
20 authorized to take any and all actions necessary to carry out the intent of this Ordinance.

21 Section 3. Copies of all Invitations for Bid, response thereto, any contract
22 agreements and Change Orders shall be maintained by the Department of the County Clerk

1 consistent with the rules and procedures for the maintenance and retention of records as
2 promulgated by the Secretary of State.

3 Section 4. This Ordinance shall be in full force and effect from and after its date
4 of approval. If any part of this Ordinance is invalid for any reason, such invalidity shall
5 not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins	_____
Council Member District 2, Gene Barbagallo	_____
Council Member District 3, Vacant	_____
Council Member District 4, Charles Groeteke	_____
Council Member District 5, Scott Seek	_____
Council Member District 6, Daniel Stallman	_____
Council Member District 7, Bob Tullock	_____

THE ABOVE BILL ON THIS _____ DAY OF _____, 2023:

_____ **PASSED** _____ **FAILED**

Charles Groeteke, County Council Chair

Cherlynn Boyer, Council Executive Assistant

THIS BILL WAS _____ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS _____ DAY OF _____, 2023.

THIS BILL WAS _____ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS _____ DAY OF _____, 2023.

Dennis Gannon, County Executive

ATTEST:

Jeannie Goff, County Clerk

BY: _____

Reading Date: 12-21-2023

BILL NO.: 23-1231

ORDINANCE NO: 23-_____

INTRODUCED BY: COUNCIL MEMBER(s) _____

1 **AN ORDINANCE TO AUTHORIZE THE COUNTY EXECUTIVE TO**
2 **EXECUTE AN INTERGOVERNMENTAL AGREEMENT BETWEEN**
3 **JEFFERSON COUNTY, MISSOURI AND THE MISSOURI HIGHWAYS AND**
4 **TRANSPORTATION COMMISSION, FOR PURPOSE OF A TRANSPORTATION**
5 **IMPROVEMENTS PROJECT BEING UNDERTAKEN BY THE MISSOURI**
6 **DEPARTMENT OF TRANSPORTATION, ALONG ROUTE U.S. 61/67, A STATE**
7 **MAINTAINED ROADWAY, AND MILLER ROAD – EAST, A COUNTY**
8 **MAINTAINED ROADWAY, AND LOCATED IN COUNCIL DISTRICT #3.**

9 **WHEREAS**, the Missouri Highways and Transportation Commission (hereafter,
10 “MHTC”) has authorized a public transportation improvements project within Jefferson
11 County, Missouri (hereafter, “County”); and,

12 **WHEREAS**, this public transportation improvements project is designated
13 officially as Route US 61, Jefferson County, Job No. 6K3640, and consists of adding traffic
14 signals and turn lanes at the Miller Road – East and St. Johns Church Road intersections
15 (hereafter, “Project”); and,

16 **WHEREAS**, the Missouri Department of Transportation (hereafter, “MoDOT”),
17 through the authority of the MHTC, has been tasked with the execution of the Project
18 within the County; and,

1 **WHEREAS**, the MoDOT requires realignment and reconstruction for a portion of
2 Miller Road – East, a County maintained roadway, as part of the Project; and,

3 **WHEREAS**, the MoDOT will perform all work on the project, including all design,
4 right-of-way acquisition and construction for the Project; and,

5 **WHEREAS**, the MoDOT will convey to the County all constructed improvements,
6 new right-of-way and other associated easements and parcel interests that are associated
7 with the Miller Road – East portion of the Project, upon the completion of the Project; and,

8 **WHEREAS**, the Public Works Department Director recommends the County enter
9 into the public transportation improvements project intergovernmental agreement with the
10 MHTC; and,

11 **WHEREAS**, the Jefferson County, Missouri, Council now finds it is in the best
12 interest of the County to enter into the intergovernmental agreement with the MHTC for
13 the purpose of implementation of the public transportation improvements project. A copy
14 of said agreement is attached hereto as Exhibit A.

15 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**
16 **AS FOLLOWS:**

17 Section 1: Jefferson County shall execute the intergovernmental agreement
18 agreement with the MHTC at no cost to the County.

19 Section 2: The Jefferson County, Missouri, Council hereby authorizes the
20 County Executive to execute the agreement set forth in this Ordinance. A copy of said
21 agreement is attached hereto as Exhibit A. The County Executive is further authorized to
22 take any and all actions necessary to carry out the intent of this Ordinance.

1 Section 3: Copies of all agreements shall be maintained by the Department of
2 the County Clerk consistent with the rules and procedures for the maintenance and
3 retention of records as promulgated by the Secretary of State.

4 Section 4: This Ordinance shall be in full force and effect from and after its
5 date of approval. If any part of this Ordinance is invalid for any reason, such invalidity
6 shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins _____

Council Member District 2, Gene F. Barbagallo _____

Council Member District 3, Vacant _____

Council Member District 4, Charles Groeteke _____

Council Member District 5, Scott Seek _____

Council Member District 6, Daniel Stallman _____

Council Member District 7, Bob Tullock _____

THE ABOVE BILL ON THIS _____ DAY OF _____, 2023:

_____ **PASSED** _____ **FAILED**

Charles Groeteke, County Council Chair

Cherlynn Boyer, Council Executive Assistant

THIS BILL WAS _____ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS _____ DAY OF _____, 2023.

THIS BILL WAS _____ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS _____ DAY OF _____, 2023.

Dennis J. Gannon, Jefferson County, Missouri, Executive

ATTEST:

Jeannie Goff, County Clerk

BY: _____

Reading Date: 12-21-2023

BILL NO.: 23-1232

ORDINANCE NO.: 23-_____

INTRODUCED BY: COUNCIL MEMBER(s) _____

1 **AN ORDINANCE TO AUTHORIZE JEFFERSON COUNTY TO**
2 **REIMBURSE THE CITY OF KIMMSWICK, MISSOURI UNDER THE TAX**
3 **REVENUE SHARING AGREEMENT FOR THE ONE-HALF OF ONE PERCENT**
4 **(1/2 OF 1%) ROAD IMPROVEMENT SALES TAX FOR THE PURPOSE OF**
5 **CAPITAL IMPROVEMENTS TO THE PUBLICLY MAINTAINED ROADS OF**
6 **JEFFERSON COUNTY.**

7 **WHEREAS**, Pursuant to Ordinance 22-0546, Jefferson County, Missouri, (hereafter,
8 the “County”) entered into an annual tax sharing agreement with the City of Kimmswick,
9 Missouri, (hereafter, the “Municipality”) for the purpose of sharing and spending revenue,
10 generated by the imposition of a countywide sales tax, on programmed projects for the 2023
11 calendar year; and,

12 **WHEREAS**, the Municipality is required to submit reimbursement requests to
13 the County for appropriate expenditures on a periodic basis; and,

14 **WHEREAS**, the Municipality has requested reimbursements for the current
15 period as follows:

16 <u>Municipality</u>	<u>Reimbursement Request</u>
17 City of Kimmswick	\$58,300.00

1 **WHEREAS**, documentation for each request being made this period by the
2 Municipality is attached hereto as Exhibit A; and,

3 **WHEREAS**, the County finds that it is now necessary and in the best interest of the
4 County to reimburse these expenses from the funding account of this Municipality as
5 maintained by the Office of the County Treasurer, subject to funding account balance
6 limitations.

7 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**
8 **AS FOLLOWS:**

9 Section 1: The County is authorized to reimburse the Municipality located within
10 Jefferson County as follows:

11 <u>Municipality</u>	<u>Reimbursement Request</u>
12 City of Kimmswick	\$58,300.00

13 Section 2: The Jefferson County, Missouri, Council hereby authorizes the
14 County to make reimbursement to the Municipality, per Exhibit A which is attached
15 hereto and which is incorporated herein. The County Executive is further authorized to
16 take any and all actions necessary to carry out the intent of this Ordinance.

17 Section 3. Copies of all annual tax sharing agreements and anticipated projects,
18 along with all reimbursement requests received, shall be filed and maintained by the
19 Department of the County Clerk consistent with the rules and procedures for the
20 maintenance and retention of records as promulgated by the Secretary of State.

1 Section 4: This Ordinance shall be in full force and effect from and after its date
2 of approval. If any part of this Ordinance is invalid for any reason, such invalidity shall not
3 affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins	_____
Council Member District 2, Gene F. Barbagallo	_____
Council Member District 3, VACANT	_____
Council Member District 4, Charles Groeteke	_____
Council Member District 5, Scott Seek	_____
Council Member District 6, Daniel Stallman	_____
Council Member District 7, Bob Tullock	_____

THE ABOVE BILL ON THIS _____ DAY OF _____, 2023:

_____ **PASSED** _____ **FAILED**

Charles Groeteke, County Council Chair

Cherlynn Boyer, Council Executive Assistant

THIS BILL WAS _____ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS _____ DAY OF _____, 2023.

THIS BILL WAS _____ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS _____ DAY OF _____, 2023.

Dennis J. Gannon, Jefferson County, Missouri, Executive

ATTEST:

Jeannie Goff, County Clerk

BY: _____

Reading Date: 12-21-2023

BILL NO.: 23-1233

ORDINANCE NO.: 23-_____

INTRODUCED BY: COUNCIL MEMBER(s) _____

1 **AN ORDINANCE TO AUTHORIZE THE COUNTY EXECUTIVE TO**
2 **EXECUTE THE TAX REVENUE SHARING AGREEMENTS BETWEEN**
3 **JEFFERSON COUNTY, MISSOURI, AND THE MUNICIPALITIES FOR THE ONE-**
4 **HALF OF ONE PERCENT (1/2 OF 1%) ROAD IMPROVEMENT SALES TAX FOR**
5 **THE PURPOSE OF CAPITAL IMPROVEMENTS TO THE PUBLICLY**
6 **MAINTAINED ROADS OF BOTH THE UNINCORPORATED AND**
7 **INCORPORATED AREAS OF JEFFERSON COUNTY BASED UPON A**
8 **POPULATION AND MILEAGE FORMULA.**

9 **WHEREAS**, Jefferson County, Missouri presently has a County-wide sales tax of
10 one-half of one percent for the purpose of capital improvements to the publicly maintained
11 roads of the incorporated and unincorporated areas of the County; and,

12 **WHEREAS**, the continued construction and maintenance of roads in the County is
13 important for the health, safety, welfare, and quality of life for citizens of Jefferson County,
14 and the economic growth of Jefferson County; and,

15 **WHEREAS**, it is the intent and purpose of Jefferson County, Missouri to share and
16 spend the revenue generated by the imposition of the sales tax with the incorporated

1 municipalities of the county based upon a roadway mileage and population Road Tax
2 Formula; and,

3 **WHEREAS**, the distribution of tax revenue generated is facilitated by the execution
4 of tax revenue sharing agreements. A copy of said Tax Revenue Sharing Agreement
5 template that is executed with each municipality, and with the Festus Special Road District,
6 is attached hereto as Exhibits “A-1” and “A-2” respectively; and,

7 **WHEREAS**, a spreadsheet of the anticipated projects list for each municipality is
8 attached hereto as Exhibit “B”, which is required by the terms of the tax revenue sharing
9 agreements.

10 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**
11 **AS FOLLOWS:**

12 Section 1: Jefferson County, Missouri is authorized to enter into Tax Revenue
13 Sharing Agreements, on an annual basis, with the incorporated municipalities, as well as the
14 Festus Special Road District, located within Jefferson County. A copy of the Tax Revenue
15 Sharing Agreement templates is attached hereto as Exhibit “A-1” and “A-2”. A copy of each
16 agreement shall be kept on file in the office of the Clerk of Jefferson County. A spreadsheet
17 of the anticipated projects that are to be funded with this tax by the municipalities is attached
18 hereto as Exhibit “B”.

19 Section 2: The Jefferson County, Missouri, Council hereby authorizes the County
20 Executive to execute the Tax Revenue Sharing Agreements set forth in this Ordinance. The

1 County Executive is further authorized to take any and all actions necessary to carry out the
2 intent of this Ordinance.

3 Section 3: This Ordinance shall be in full force and effect from and after its date
4 of approval. If any part of this Ordinance is invalid for any reason, such invalidity shall not
5 affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins	_____
Council Member District 2, Gene F. Barbagallo	_____
Council Member District 3, VACANT	_____
Council Member District 4, Charles Groeteke	_____
Council Member District 5, Scott Seek	_____
Council Member District 6, Daniel Stallman	_____
Council Member District 7, Bob Tullock	_____

THE ABOVE BILL ON THIS _____ DAY OF _____, 2023:

_____ **PASSED** _____ **FAILED**

Charles Groeteke, County Council Chair

Cherlynn Boyer, Council Executive Assistant

THIS BILL WAS _____ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS _____ DAY OF _____, 2023.

THIS BILL WAS _____ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS _____ DAY OF _____, 2023.

Dennis J. Gannon, Jefferson County, Missouri, Executive

ATTEST:

Jeannie Goff, County Clerk

BY: _____

Reading Date: 12-21-2023

1 Mike Archer (A1)
2 Charles Maas-Davis, Mass & Beach Firm (A2)
3 William C. Dodson (A3)
4 Alexandra Faulstich- Faulstich Law Firm (A4)
5 David Crosby (A5)
6 Matt Stone (A6)
7 Gloria Rose (A7)
8 Patrick Malone (A8)
9 Robert Bilbery (A9)
10 Nathan Stewart (A10)

11 **WHEREAS**, the Jefferson County, Missouri, Council finds it is in the best interests
12 of the County to approve the agreements with Mike Archer, Charles Maas-Davis Mass &
13 Beach Firm, William C. Dodson, Alexandra Faulstich- Faulstich Law Firm, David Crosby,
14 Matt Stone, Gloria Rose, Patrick Malone, Robert Bilbery, and Nathan Stweart for the term
15 of 01-1-24 to 12-31-24 up to the amount of **\$2,500.00** per month subject to budgetary
16 limitations.

17 **WHEREAS**, the County desires that the appointment, supervision, and retention
18 of the Guardians Ad Litem be accomplished by the Court En Banc of the Twenty-Third
19 Judicial Circuit;

20 **WHEREAS**, attorneys shall be appointed by the Twenty-Third Judicial Circuit and
21 shall serve as independent contractors, and shall not be deemed to be employees of
22 Jefferson County, Missouri;

WHEREAS, appointment or removal of Guardians at Litem shall be strictly within the authority and purview of the Twenty-Third Judicial Circuit. The County will not be deemed liable for any decision of the Court appointing or removing an attorney as a Guardian ad Litem.

WHEREAS, the Jefferson County, Missouri, Council finds it is in the best interests of the County to renew the contracts with attorneys to serve in Juvenile Court as Guardians Ad Litem to children and incompetent parents and attorneys for indigent parents in Jefferson County with approval of the County Council and County Executive.

BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,

AS FOLLOWS:

Section 1. The County authorizes the approval of the agreements for the term as follows:

AGREEMENT NAME

Guardian Ad Litem Independent Contractor Agreements

TERM

01-01-24 to 12-31-24

AMOUNT

Up to **\$2,500.00** per month

subject to budgetary limitations

ATTORNEY AGREEMENTS

Mike Archer (A1)

Charles Maas-Davis, Mass & Beach Firm (A2)

1 William C. Dodson (A3)
2 Alexandra Faulstich- Faulstich Law Firm (A4)
3 David Crosby (A5)
4 Matt Stone (A6)
5 Gloria Rose (A7)
6 Patrick Malone (A8)
7 Robert Bilbery (A9)
8 Nathan Stewart (A10)

9 Section 2. The Jefferson County, Missouri, Council hereby authorizes the
10 County Executive to execute the agreements, incorporated herein by reference and attached
11 as Exhibits A1 through A10. The County Executive is further authorized to take any and
12 all actions necessary to carry out the intent of this Ordinance.

13 Section 3. Copies of all Invitations for Bid, Requests for Proposals, responses
14 thereto, and any contracts or agreements shall be maintained by the Department of the
15 County Clerk consistent with the rules and procedures for the maintenance and retention
16 of records as promulgated by the Secretary of State.

17 Section 4. This Ordinance shall be in full force and effect from and after its
18 date of approval. If any part of this Ordinance is invalid for any reason, such invalidity
19 shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins	_____
Council Member District 2, Gene F. Barbagallo	_____
Council Member District 3, VACANT	_____
Council Member District 4, Charles Groeteke	_____
Council Member District 5, Scott Seek	_____
Council Member District 6, Daniel Stallman	_____
Council Member District 7, Bob Tullock	_____

THE ABOVE BILL ON THIS _____ DAY OF _____, 2023:

_____ **PASSED** _____ **FAILED**

Charles Groeteke, County Council Chair

Cherlynn Boyer, Council Executive Assistant

THIS BILL WAS _____ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS _____ DAY OF _____, 2023.

THIS BILL WAS _____ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS _____ DAY OF _____, 2023.

Dennis J. Gannon, Jefferson County, Missouri, Executive

ATTEST:

Jeannie Goff, County Clerk

BY: _____

First Reading: 12/21/23

1 lowest and best bid for the respective items or services and met the bid or proposal
2 specifications issued by the County; and

3 **WHEREAS**, the Jefferson County, Missouri, Council finds it is in the best interest
4 of the County to award the bids and proposals to Mercy Corporate and Occupational Health
5 for a term from 1-1-24 to 12-31-25 upon approval for **up to \$15,000.00 per year, for total**
6 **amount not to exceed \$30,000.00 for the term**, subject to budgetary limitations.

7 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**
8 **AS FOLLOWS:**

9 Section 1. The County awards the following bids and proposals which are
10 incorporated by this reference as if fully set out herein, to the lowest and best vendor(s)
11 bidding for each respective item or service as follows:

12 BID NAME
13 Occupational Health Services 2024

14 TERM
15 1-1-24 to 12-31-25

16 AMOUNT
17 **Up to \$15,000.00 per year,**
18 **for total amount not to exceed \$30,000.00 for the term,**
19 subject to budgetary limitations

20 AWARDED BIDDER
21 Mercy Corporate and Occupational Health

1 Section 2. The Jefferson County, Missouri, Council hereby authorizes the
2 County Executive to execute the agreement attached hereto and incorporated herein by
3 Reference as Exhibit “A” and any agreements or contracts necessary to effectuate the
4 award of the bids and proposals set forth in this Ordinance. The County Executive is
5 further authorized to take any and all actions necessary to carry out the intent of this
6 Ordinance.

7 Section 3. Copies of all Invitations for Bid, Requests for Proposals, responses
8 thereto, and any contracts or agreements shall be maintained by the Department of the
9 County Clerk consistent with the rules and procedures for the maintenance and retention
10 of records as promulgated by the Secretary of State.

11 Section 4. This Ordinance shall be in full force and effect from and after its
12 date of approval. If any part of this Ordinance is invalid for any reason, such invalidity
13 shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins	_____
Council Member District 2, Gene F. Barbagallo	_____
Council Member District 3, VACANT	_____
Council Member District 4, Charles Groeteke	_____
Council Member District 5, Scott Seek	_____
Council Member District 6, Daniel Stallman	_____
Council Member District 7, Bob Tullock	_____

THE ABOVE BILL ON THIS _____ DAY OF _____, 2023:

_____ **PASSED** _____ **FAILED**

Charles Groeteke, County Council Chair

Cherlynn Boyer, Council Executive Assistant

THIS BILL WAS _____ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS _____ DAY OF _____, 2023.

THIS BILL WAS _____ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS _____ DAY OF _____, 2023.

Dennis J. Gannon, Jefferson County, Missouri, Executive

ATTEST:

Jeannie Goff, County Clerk

BY: _____

First Reading: 12/21/23

BILL NO.: 23-1236

ORDINANCE NO.: 23- _____

INTRODUCED BY: COUNCIL MEMBER (s) _____

1 **AN ORDINANCE AUTHORIZING THE PURCHASE OF PHASEWARE**
2 **TRACKER APPLICATION FROM PHASEWARE INC., FOR THE**
3 **DEPARTMENT OF INFORMATION TECHNOLOGY.**

4 **WHEREAS**, Jefferson County, Missouri, (hereafter, the “County”) Department of
5 Information Technology is requesting to purchase PhaseWare Tracker application from
6 PhaseWare, Inc., who is the sole source manufacturer and provider of the product that
7 tracks tickets and other work order items within the Jefferson County Government Offices;
8 and

9 **WHEREAS**, the PhaseWare Tracker is sold only as a direct transaction between
10 PhaseWare and end customers, and

11 **WHEREAS**, the PhaseWare system includes the Event Engine with Five Events;
12 and

13 **WHEREAS**, according to PhaseWare, Inc., the flexibility of PhaseWare Event
14 Engine to monitor any set of criteria in a database makes it a highly flexible tool that can
15 change the way business is done and significantly improve productivity; and

16 **WHEREAS**, Department of Information Technology is requesting to renew the
17 purchase of the PhaseWare Tracker application from PhaseWare, Inc., who is the sole
18 source manufacturer and provider of the tracker application; and

1 **WHEREAS**, the Department of Information Technology requests to purchase the
2 PhaseWare Tracker application through the sole-source vendor, PhaseWare Inc.; and

3 **WHEREAS**, the funds for this purchase were budgeted and are in the Department
4 of Information Technology budget; and

5 **WHEREAS**, the Jefferson County, Missouri, Council finds it is in the best interests
6 of the County to approve the requested purchase of the PhaseWare Tracker application
7 with the sole-source vendor, PhaseWare Inc. for a term 1-1-24 to 12-31-24 upon approval
8 by the County Council and County Executive for the total amount up to **\$8,953.56** subject
9 to budgetary limitations.

10 **NOW, THEREFORE, BE IT ENACTED BY THE JEFFERSON COUNTY,**
11 **MISSOURI, COUNCIL, AS FOLLOWS:**

12 Section 1. The County approves the requested purchase of the PhaseWare
13 Tracker Application from PhaseWare Inc. for 1-1-24 to 12-31-24 for the total amount up
14 to **\$8,953.56** subject to budgetary limitations.

15 Section 2. The Jefferson County, Missouri, Council hereby authorizes the
16 County Executive to execute any agreements or contracts necessary to effectuate the award
17 of the bids and proposals set forth in this Ordinance. The County Executive is further
18 authorized to take any and all actions necessary to carry out the intent of this Ordinance.

19 Section 3. Copies of all Invitations for Bid, Requests for Proposals, responses
20 thereto, and any contracts or agreements shall be maintained by the Department of the
21 County Clerk consistent with the rules and procedures for the maintenance and retention
22 of records as promulgated by the Secretary of State.

1 Section 4. This Ordinance shall be in full force and effect from and after its
2 date of approval. If any part of this Ordinance is invalid for any reason, such invalidity
3 shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins	_____
Council Member District 2, Gene Barbagallo	_____
Council Member District 3, VACANT	_____
Council Member District 4, Charles Groeteke	_____
Council Member District 5, Scott Seek	_____
Council Member District 6, Daniel Stallman	_____
Council Member District 7, Bob Tullock	_____

THE ABOVE BILL ON THIS _____ DAY OF _____, 2023:

_____ **PASSED** _____ **FAILED**

Charles Groeteke, County Council Chair

Cherlynn Boyer, Council Executive Assistant

THIS BILL WAS _____ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS _____ DAY OF _____, 2023.

THIS BILL WAS _____ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS _____ DAY OF _____, 2023.

Dennis J. Gannon, Jefferson County, Missouri, Executive

ATTEST:

Jeannie Goff, County Clerk

BY: _____

Reading Date: 12/21/23

BILL NO.: 23-1237

ORDINANCE NO.: 23- ____

INTRODUCED BY: COUNCIL MEMBER (s) _____

1 **AN ORDINANCE AUTHORIZING JEFFERSON COUNTY, MISSOURI TO**
2 **PARTICIPATE IN THE STATE OF MISSOURI OFFICE OF STATE COURTS**
3 **ADMINISTRATOR (OSCA) 2023 VISITATION PROJECT GRANT AND**
4 **AUTHORIZING THE COUNTY EXECUTIVE TO EXECUTE THE DOCUMENTS**
5 **NECESSARY FOR THE COUNTY TO PARTICIPATE IN SAID GRANT.**

6 **WHEREAS**, Jefferson County, Missouri (hereafter the “County”) is currently a
7 recipient of the 2022 Visitation Project Grant; and

8 **WHEREAS**, said grant is administered by the State of Missouri Office of State
9 Courts Administrator (OSCA); and

10 **WHEREAS**, the County accepts the award for the 2023 Visitation Project Grant
11 administered by the State of Missouri Office of State Courts Administrator (OSCA); and

12 **WHEREAS**, due to the steadily increasing number of dissolution cases, along with
13 the continued growth in population, the Circuit Court continues to experience difficulty in
14 managing the scheduling of its docket; and

15 **WHEREAS**, the need for the Court to ensure strict compliance with established
16 time standards when addressing the concerns of the cases, along with an escalating number
17 of dissolution cases, contributes to the need to expand supervised visitation services; and

18 **WHEREAS**, the goal of the grant is to directly support the ability of the 23rd
19 Judicial Circuit to continue to ensure the delivery of supervised visitation services to

1 indigent families involved in domestic cases involving child custody/visitation disputes;
2 and

3 **WHEREAS**, this goal will be met by identifying at least 88 indigent families
4 involved in domestic cases where child custody/visitation matters are contested; and

5 **WHEREAS**, this goal will be met by delivering supervised visitation services to at
6 least 26 additional families each month; and

7 **WHEREAS**, the County, based on the recommendation of 23rd Judicial Circuit of
8 Jefferson County, accepts the award in the 2023 Visitation Project Grant for the amount of
9 Ten Thousand Dollars **(\$10,000.00)**, (July 1, 2023, to June 30, 2024), subject to budgetary
10 limitations.

11 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**
12 **AS FOLLOWS:**

13 Section 1. County participation in the 2023 Visitation Grant for the amount of
14 Ten Thousand Dollars **(\$10,000.00)**, subject to budgetary limitations, is hereby authorized.

15 Section 2. The Jefferson County, Missouri, Council hereby authorizes the
16 County Executive to execute the grant agreement incorporated by Reference as Exhibit
17 “A” and any agreements or contracts necessary to effectuate the award of the bids and
18 proposals set forth in this Ordinance. The County Executive is further authorized to take
19 any and all actions necessary to carry out the intent of this Ordinance.

20 Section 3. Copies of all Invitations for Bid, Requests for Proposals, responses
21 thereto, and any contracts or agreements shall be maintained by the Department of the

1 County Clerk consistent with the rules and procedures for the maintenance and retention
2 of records as promulgated by the Secretary of State.

3 Section 4. This Ordinance shall be in full force and effect from and after its
4 date of approval.

5 Section 5. If any part of this Ordinance is invalid for any reason, such invalidity
6 shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins	_____
Council Member District 2, Gene F. Barbagallo	_____
Council Member District 3, VACANT	_____
Council Member District 4, Charles Groeteke	_____
Council Member District 5, Scott Seek	_____
Council Member District 6, Daniel Stallman	_____
Council Member District 7, Bob Tullock	_____

THE ABOVE BILL ON THIS _____ DAY OF _____, 2023:

_____ **PASSED** _____ **FAILED**

Charles Groeteke, County Council Chair

Cherlynn Boyer, Council Executive Assistant

THIS BILL WAS _____ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS _____ DAY OF _____, 2023.

THIS BILL WAS _____ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS _____ DAY OF _____, 2023.

Dennis J. Gannon, Jefferson County, Missouri, Executive

ATTEST:

Jeannie Goff, County Clerk

BY: _____

First Reading: 12/21/23

ORDINANCE NO.: 23-_____

1 **AN ORDINANCE AWARDING BIDS FOR CERTAIN PRODUCTS AND**
2 **SERVICES TO THE LOWEST AND BEST BIDDERS AS REFLECTED IN THE**
3 **RESPONSES TO CERTAIN INVITATIONS FOR BID AND REQUESTS FOR**
4 **PROPOSALS FOR COPIER SUPPLIES 2024; AND AUTHORIZATION FOR THE**
5 **COUNTY EXECUTIVE TO EXECUTE ANY NECESSARY AGREEMENTS OR**
6 **CONTRACTS TO EFFECTUATE THE AWARD OF THE BIDS AND**
7 **PROPOSALS.**

11 BID NAME

13 NUMBER OF BIDS RECEIVED

15 DATE OF BID OPENING

17 **WHEREAS**, after reviewing the bids and proposals set forth above, the
18 Department of Administration has determined that certain bids and proposals represent the

1 best bid for the respective items or services and met the bid or proposal specifications
2 issued by the County; and

3 **WHEREAS**, the Jefferson County, Missouri, Council finds it is in the best interest
4 of the County to award the bids and proposals to GCS Imaging, Inc., Supply Concepts,
5 Office Source Inc., Quill LLC, for a term from 1-1-24 to 12-31-24 for **up to \$100,000.00**
6 **per term, for total amount not to exceed \$100,000.00 for the term**, subject to budgetary
7 limitations.

8 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**
9 **AS FOLLOWS:**

10 Section 1. The County awards the following bids and proposals which are
11 incorporated by this reference as if fully set out herein, to the lowest and best vendor(s)
12 bidding for each respective item or service as follows:

13 BID NAME

14 Copier Supplies 2024

15 TERM

16 1-1-24 to 12-31-24

17 AMOUNT

18 **Up to \$100,000.00 per term,**

19 **for total amount not to exceed \$100,000.00 for the term,**

20 subject to budgetary limitations

21 AWARDED BIDDERS

22 GCS Imaging, Inc. (A1)

1 Supply Concepts (A2)

2 Office Source, Inc. (A3)

3 Quill LLC (A4)

4 Section 2. The Jefferson County, Missouri, Council hereby authorizes the
5 County Executive to execute the agreements attached hereto incorporated herein by
6 Reference as Exhibits “A1-A4” and any agreements or contracts necessary to effectuate
7 the award of the bids and proposals set forth in this Ordinance. The County Executive is
8 further authorized to take any and all actions necessary to carry out the intent of this
9 Ordinance.

10 Section 3. Copies of all Invitations for Bid, Requests for Proposals, responses
11 thereto, and any contracts or agreements shall be maintained by the Department of the
12 County Clerk consistent with the rules and procedures for the maintenance and retention
13 of records as promulgated by the Secretary of State.

14 Section 4. This Ordinance shall be in full force and effect from and after its
15 date of approval. If any part of this Ordinance is invalid for any reason, such invalidity
16 shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins _____

Council Member District 2, Gene F. Barbagallo _____

Council Member District 3, VACANT _____

Council Member District 4, Charles Groeteke _____

Council Member District 5, Scott Seek _____

Council Member District 6, Daniel Stallman _____

Council Member District 7, Bob Tullock _____

THE ABOVE BILL ON THIS _____ DAY OF _____, 2023:

_____ **PASSED** _____ **FAILED**

Charles Groeteke, County Council Chair

Cherlynn Boyer, Council Executive Assistant

THIS BILL WAS _____ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS _____ DAY OF _____, 2023.

THIS BILL WAS _____ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS _____ DAY OF _____, 2023.

Dennis J. Gannon, Jefferson County, Missouri, Executive

ATTEST:

Jeannie Goff, County Clerk

BY: _____

First Reading: 12/21/23

ORDINANCE NO.: 23-_____

1 **AN ORDINANCE AWARDING BIDS FOR CERTAIN PRODUCTS AND**
2 **SERVICES TO THE LOWEST AND BEST BIDDERS AS REFLECTED IN THE**
3 **RESPONSES TO CERTAIN INVITATIONS FOR BID AND REQUESTS FOR**
4 **PROPOSALS FOR OFFICE SUPPLIES 2024; AND AUTHORIZATION FOR THE**
5 **COUNTY EXECUTIVE TO EXECUTE ANY NECESSARY AGREEMENTS OR**
6 **CONTRACTS TO EFFECTUATE THE AWARD OF THE BIDS AND**
7 **PROPOSALS.**

11 BID NAME

13 NUMBER OF BIDS RECEIVED

15 DATE OF BID OPENING

17 **WHEREAS**, after reviewing the bids and proposals set forth above, the
18 Department of Administration has determined that certain bids and proposals represent the

1 best bid for the respective items or services and met the bid or proposal specifications
2 issued by the County; and

3 **WHEREAS**, the Jefferson County, Missouri, Council finds it is in the best interest
4 of the County to award the bids and proposals to Office Source Inc., Supply Concepts, and
5 Quill LLC for a term from 1-1-24 to 12-31-24 for **up to \$60,000.00 per term, for total**
6 **amount not to exceed \$60,000.00 for the term**, subject to budgetary limitations.

7 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**
8 **AS FOLLOWS:**

9 Section 1. The County awards the following bids and proposals which are
10 incorporated by this reference as if fully set out herein, to the lowest and best vendor(s)
11 bidding for each respective item or service as follows:

12 BID NAME

13 Office Supplies 2024

14 TERM

15 1-1-24 to 12-31-24

16 AMOUNT

17 **Up to \$60,000.00 per term,**

18 **for total amount not to exceed \$60,000.00 for the term,**

19 subject to budgetary limitations

20 AWARDED BIDDERS

21 Office Source Inc. (A1)

22 Supply Concepts (A2)

1 Quill LLC (A3)

2 Section 2. The Jefferson County, Missouri, Council hereby authorizes the
3 County Executive to execute the agreements attached hereto incorporated herein by
4 Reference as Exhibits “A1, A2 and A3” and any agreements or contracts necessary to
5 effectuate the award of the bids and proposals set forth in this Ordinance. The County
6 Executive is further authorized to take any and all actions necessary to carry out the intent
7 of this Ordinance.

8 Section 3. Copies of all Invitations for Bid, Requests for Proposals, responses
9 thereto, and any contracts or agreements shall be maintained by the Department of the
10 County Clerk consistent with the rules and procedures for the maintenance and retention
11 of records as promulgated by the Secretary of State.

12 Section 4. This Ordinance shall be in full force and effect from and after its
13 date of approval. If any part of this Ordinance is invalid for any reason, such invalidity
14 shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins _____

Council Member District 2, Gene F. Barbagallo _____

Council Member District 3, VACANT _____

Council Member District 4, Charles Groeteke _____

Council Member District 5, Scott Seek _____

Council Member District 6, Daniel Stallman _____

Council Member District 7, Bob Tullock _____

THE ABOVE BILL ON THIS _____ DAY OF _____, 2023:

_____ **PASSED** _____ **FAILED**

Charles Groeteke, County Council Chair

Cherlynn Boyer, Council Executive Assistant

THIS BILL WAS _____ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS _____ DAY OF _____, 2023.

THIS BILL WAS _____ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS _____ DAY OF _____, 2023.

Dennis J. Gannon, Jefferson County, Missouri, Executive

ATTEST:

Jeannie Goff, County Clerk

BY: _____

First Reading: 12/21/23

1 best bid for the respective items or services and met the bid or proposal specifications
2 issued by the County; and

3 **WHEREAS**, the Jefferson County, Missouri, Council finds it is in the best interest
4 of the County to award the bids and proposals to Supply Concepts, Quill LLC, and Midland
5 Paper and Packaging for a term from 1-1-24 to 12-31-24 for **up to \$60,000.00 per term,**
6 **for total amount not to exceed \$60,000.00 for the term**, subject to budgetary limitations.

7 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**
8 **AS FOLLOWS:**

9 Section 1. The County awards the following bids and proposals which are
10 incorporated by this reference as if fully set out herein, to the lowest and best vendor(s)
11 bidding for each respective item or service as follows:

12 BID NAME

13 Paper Supplies 2024

14 TERM

15 1-1-24 to 12-31-24

16 AMOUNT

17 **Up to \$60,000.00 per term,**

18 **for total amount not to exceed \$60,000.00 for the term,**

19 subject to budgetary limitations

20 AWARDED BIDDERS

21 Supply Concepts (A1)

22 Quill LLC (A2)

1 Midland Paper and Packaging (A3)

2 Section 2. The Jefferson County, Missouri, Council hereby authorizes the
3 County Executive to execute the agreements attached hereto incorporated herein by
4 Reference as Exhibits “A1, A2 and A3” and any agreements or contracts necessary to
5 effectuate the award of the bids and proposals set forth in this Ordinance. The County
6 Executive is further authorized to take any and all actions necessary to carry out the intent
7 of this Ordinance.

8 Section 3. Copies of all Invitations for Bid, Requests for Proposals, responses
9 thereto, and any contracts or agreements shall be maintained by the Department of the
10 County Clerk consistent with the rules and procedures for the maintenance and retention
11 of records as promulgated by the Secretary of State.

12 Section 4. This Ordinance shall be in full force and effect from and after its
13 date of approval. If any part of this Ordinance is invalid for any reason, such invalidity
14 shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins _____

Council Member District 2, Gene F. Barbagallo _____

Council Member District 3, VACANT _____

Council Member District 4, Charles Groeteke _____

Council Member District 5, Scott Seek _____

Council Member District 6, Daniel Stallman _____

Council Member District 7, Bob Tullock _____

THE ABOVE BILL ON THIS _____ DAY OF _____, 2023:

_____ **PASSED** _____ **FAILED**

Charles Groeteke, County Council Chair

Cherlynn Boyer, Council Executive Assistant

THIS BILL WAS _____ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS _____ DAY OF _____, 2023.

THIS BILL WAS _____ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS _____ DAY OF _____, 2023.

Dennis J. Gannon, Jefferson County, Missouri, Executive

ATTEST:

Jeannie Goff, County Clerk

BY: _____

First Reading: 12/21/23

BILL NO.: 23-1241

ORDINANCE NO.: 23- _____

INTRODUCED BY: COUNCIL MEMBER (s) _____

1 **AN ORDINANCE AWARDING BIDS FOR CERTAIN PRODUCTS AND**
2 **SERVICES TO THE LOWEST AND BEST BIDDERS AS REFLECTED IN THE**
3 **RESPONSES TO CERTAIN INVITATIONS FOR BID AND REQUESTS FOR**
4 **PROPOSALS FOR 2024 ON-CALL ELECTRICAL SERVICES; AND**
5 **AUTHORIZATION FOR THE COUNTY EXECUTIVE TO EXECUTE ANY**
6 **NECESSARY AGREEMENTS OR CONTRACTS TO EFFECTUATE THE**
7 **AWARD OF THE BIDS AND PROPOSALS.**

8 **WHEREAS**, Jefferson County, Missouri, (hereafter, the “County”) in response to
9 certain Invitations for Bids and Requests for Proposals issued by the County, received bids
10 and proposals for the following items or services:

11	<u>BID NAME</u>
12	2024 On-Call Electrical Services
13	<u>NUMBER OF BIDS RECEIVED</u>
14	4
15	<u>DATE OF BID OPENING</u>
16	10-17-23

17 **WHEREAS**, after reviewing the bids and proposals set forth above, the
18 Department of Public Works, Division of Facility Services has determined that certain bids

1 and proposals represent the best bid for the respective items or services and met the bid or
2 proposal specifications issued by the County; and

3 **WHEREAS**, the Jefferson County, Missouri, Council finds it is in the best interest
4 of the County to award the bids and proposals to Power Up Electrical Contractors, LLC,
5 Reinhold Electric, Inc., and Authorized Electric AEC, LLC for a term from 1-1-24 to 12-
6 31-24 for **up to \$100,000.00 per term, for total amount not to exceed \$100,000.00 for**
7 **the term**, subject to budgetary limitations.

8 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**
9 **AS FOLLOWS:**

10 Section 1. The County awards the following bids and proposals which are
11 incorporated by this reference as if fully set out herein, to the lowest and best vendor(s)
12 bidding for each respective item or service as follows:

13 BID NAME

14 2024 On-Call Electrical

15 TERM

16 1-1-24 to 12-31-24

17 AMOUNT

18 **Up to \$100,000.00 per term,**

19 **for total amount not to exceed \$100,000.00 for the term,**

20 subject to budgetary limitations

21 AWARDED BIDDERS

22 Power Up Electrical Contractors, LLC (A1)

1 Reinhold Electric, Inc. (A2)

2 Authorized Electric AEC, LLC (A3)

3 Section 2. The Jefferson County, Missouri, Council hereby authorizes the
4 County Executive to execute the agreements attached hereto incorporated herein by
5 Reference as Exhibits “A1, A2 and A3” and any agreements or contracts necessary to
6 effectuate the award of the bids and proposals set forth in this Ordinance. The County
7 Executive is further authorized to take any and all actions necessary to carry out the intent
8 of this Ordinance.

9 Section 3. Copies of all Invitations for Bid, Requests for Proposals, responses
10 thereto, and any contracts or agreements shall be maintained by the Department of the
11 County Clerk consistent with the rules and procedures for the maintenance and retention
12 of records as promulgated by the Secretary of State.

13 Section 4. This Ordinance shall be in full force and effect from and after its
14 date of approval. If any part of this Ordinance is invalid for any reason, such invalidity
15 shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins _____

Council Member District 2, Gene F. Barbagallo _____

Council Member District 3, VACANT _____

Council Member District 4, Charles Groeteke _____

Council Member District 5, Scott Seek _____

Council Member District 6, Daniel Stallman _____

Council Member District 7, Bob Tullock _____

THE ABOVE BILL ON THIS _____ DAY OF _____, 2023:

_____ **PASSED** _____ **FAILED**

Charles Groeteke, County Council Chair

Cherlynn Boyer, Council Executive Assistant

THIS BILL WAS _____ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS _____ DAY OF _____, 2023.

THIS BILL WAS _____ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS _____ DAY OF _____, 2023.

Dennis J. Gannon, Jefferson County, Missouri, Executive

ATTEST:

Jeannie Goff, County Clerk

BY: _____

First Reading: 12/21/23

BILL NO.: 23-1242

ORDINANCE NO.: 23- _____

INTRODUCED BY: COUNCIL MEMBER (s) _____

1 **AN ORDINANCE TO AUTHORIZE THE COUNTY EXECUTIVE TO**
2 **EXECUTE CHANGE ORDER NO. 1 FOR THE WELDING SUPPLIES 2023**
3 **CONTRACT FOR THE JEFFERSON COUNTY, MISSOURI, DEPARTMENT OF**
4 **PUBLIC WORKS.**

5 **WHEREAS**, Pursuant to Ordinance 23-0212, Jefferson County, Missouri, and the
6 Department of Public Works entered into a Contract, known as the Welding Supplies 2023
7 Contract, with Airgas USA, LLC and Cotton’s Ace Hardware for \$15,000.00 per term; and,

8 **WHEREAS**, the Department of Public Works of Jefferson County, Missouri finds
9 that it is now necessary to adjust the estimated amount of the Welding Supplies 2023
10 Contract; and

11 **WHEREAS**, the need for the adjustment is due to the increased use of the welding
12 contract; and

13 **WHEREAS**, other than routine use of the contract, it has been used to repair screens
14 for the salt hopper; and

15 **WHEREAS**, Jefferson County, Missouri and the Department of Public Works for
16 Jefferson County, hereby request an increase of an additional Seven Thousand Dollars
17 **(\$7,000.00)** to the Welding Supplies 2023 Contract with Airgas USA, LLC, and Cotton’s
18 Ace Hardware; and,

1 **WHEREAS** Jefferson County, Missouri, Council finds that it is now necessary and
2 in the best interest of the County to execute Change Order No. 1 to the Welding Supplies
3 2023 Contract with Airgas USA, LLC and Cotton’s Ace Hardware, for an increase of Seven
4 Thousand Dollars **(\$7,000.00)** to the contract sum, subject to budgetary limitations; for a
5 revised total of Twenty-Two Thousand Dollars **(\$22,000.00)** for the Welding Supplies 2023
6 Contract upon approval.

**BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,
AS FOLLOWS:**

7 Section 1. The Contract with Airgas USA, LLC, and Cotton’s Ace Hardware for
8 the Welding Supplies 2023 Contract shall be increased by Seven Thousand Dollars
9 **(\$7,000.00)** for a revised total cost of Twenty-Two Thousand Dollars **(\$22,000.00)**, subject
10 to budgetary limitations.

11 Section 2. The Jefferson County, Missouri, Council hereby authorizes the County
12 Executive to execute Change Order No. 1 to the Welding Supplies 2023 Contract with
13 Airgas USA, LLC and Cotton’s Ace Hardware, and any agreements or contracts necessary to
14 effectuate the award of the bids and proposals set forth in this Ordinance. The County
15 Executive is further authorized to take any and all actions necessary to carry out the intent of
16 this Ordinance.

17 Section 3. Copies of all Invitations for Bid, response thereto, any contract
18 agreements and change orders shall be maintained by the Department of the County Clerk
19 consistent with the rules and procedures for the maintenance and retention of records as
20 promulgated by the Secretary of State.

1 Section 4. This Ordinance shall be in full force and effect from and after its date
2 of approval. If any part of this Ordinance is invalid for any reason, such invalidity shall not
3 affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins	_____
Council Member District 2, Gene F. Barbagallo	_____
Council Member District 3, VACANT	_____
Council Member District 4, Charles Groeteke	_____
Council Member District 5, Scott Seek	_____
Council Member District 6, Daniel Stallman	_____
Council Member District 7, Bob Tullock	_____

THE ABOVE BILL ON THIS _____ DAY OF _____, 2023:

_____ **PASSED** _____ **FAILED**

Charles Groeteke, County Council Chair

Cherlynn Boyer, Council Executive Assistant

THIS BILL WAS _____ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS _____ DAY OF _____, 2023.

THIS BILL WAS _____ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS _____ DAY OF _____, 2023.

Dennis J. Gannon, Jefferson County, Missouri, Executive

ATTEST:

Jeannie Goff, County Clerk

BY: _____

First Reading: 12/21/23

INTRODUCED BY: COUNCIL MEMBER (s) _____

1 **AN ORDINANCE RENEWING THE SUBSCRIPTION PURCHASE OF**
2 **THE HIPPO CMMS MAINTENANCE MANAGEMENT SOFTWARE, FOR THE**
3 **DEPARTMENT OF PUBLIC WORKS.**

4 **WHEREAS**, Pursuant to Ordinances 21-0480 and 22-0422 Jefferson County,
5 Missouri entered into an agreement with Hippo Facility Maintenance Technologies, Inc.,
6 for the purchase of the Hippo CMMS Maintenance Management Software; and

7 **WHEREAS**, Jefferson County, Missouri, (hereafter, the “County”) Department of Public
8 Works, Division of Facility Services is desires to renew the purchase Hippo CMMS
9 Maintenance Management Software from Eptura formerly known as iOffice LP, who was
10 the affiliate of Hippo Facility Management Technologies, Inc., who is the sole source
11 manufacturer and provider of the Hippo CMMS Software; and

12 **WHEREAS**, Eptura formerly known as Hippo Facility Management Technologies,
13 Inc., supplies the materials, tools, technology, and employees to provide the requested
14 services; and

15 **WHEREAS**, the, Eptura Hippo Facility Management Technologies, Inc., software
16 has a turn-key implementation service; and

17 **WHEREAS**, the Department of Public Works, Division of Facility Services desires
18 to renew purchase the Hippo CMMS Software through the sole-source vendor, Eptura
19 formerly known as Hippo Facility Management Technologies, Inc.; and

1 **WHEREAS**, the funds for this purchase were budgeted and are in the Department
2 of Public Works, Division of Facility Services budget; and

3 **WHEREAS**, the Jefferson County, Missouri, Council finds it is in the best interests
4 of the County to approve the requested renewal purchase of the Hippo CMMS software
5 from the sole-source vendor, Eptura formerly known as Hippo Facility Management
6 Technologies, Inc., for a term from the date of approval to 11-29-24 upon approval by the
7 County Council and County Executive for the total amount up to Seven Thousand, Eight
8 Hundred Five Dollars and 10/100 (**\$7,805.10**) subject to budgetary limitations.

9 **NOW, THEREFORE, BE IT ENACTED BY THE JEFFERSON COUNTY,**
10 **MISSOURI, COUNCIL, AS FOLLOWS:**

11 Section 1. The County approves the requested purchase of the Hippo CMMS
12 Software from Eptura formerly known as Hippo Facility Management Technologies, Inc.
13 for the Facility Maintenance Management Software for a term from the date of approval to
14 11-29-24 upon approval by the County Council and County Executive for the total amount
15 up to Seven Thousand, Eight Hundred Five Dollars and 10/100 (**\$7,805.10**) subject to
16 budgetary limitations.

17 Section 2. The Jefferson County, Missouri, Council hereby authorizes the
18 County Executive to execute any agreements or contracts necessary to renew the Hippo
19 CMMS Software. The County Executive is further authorized to take any and all actions
20 necessary to carry out the intent of this Ordinance.

21 Section 3. Copies of all Invitations for Bid, Requests for Proposals, responses
22 thereto, and any contracts or agreements shall be maintained by the Department of the

1 County Clerk consistent with the rules and procedures for the maintenance and retention
2 of records as promulgated by the Secretary of State.

3 Section 4. This Ordinance shall be in full force and effect from and after its
4 date of approval. If any part of this Ordinance is invalid for any reason, such invalidity
5 shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins	_____
Council Member District 2, Gene F. Barbagallo	_____
Council Member District 3, VACANT	_____
Council Member District 4, Charles Groeteke	_____
Council Member District 5, Scott Seek	_____
Council Member District 6, Daniel Stallman	_____
Council Member District 7, Bob Tullock	_____

THE ABOVE BILL ON THIS _____ DAY OF _____, 2023:

_____ **PASSED** _____ **FAILED**

Charles Groeteke, County Council Chair

Cherlynn Boyer, Council Executive Assistant

THIS BILL WAS _____ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS _____ DAY OF _____, 2023.

THIS BILL WAS _____ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS _____ DAY OF _____, 2023.

Dennis J. Gannon, Jefferson County, Missouri, Executive

ATTEST:

Jeannie Goff, County Clerk

BY: _____

First Reading: 12/21/23

1 AN ORDINANCE RENEWING THE BID AWARDS FOR CERTAIN
2 PRODUCTS AND SERVICES FOR JANITORIAL SUPPLIES 2023,
3 DEPARTMENT OF PUBLIC WORKS.

10 **WHEREAS**, Jefferson County, Missouri, (hereafter, the “County”) recommends
11 the renewal of the following bid awards at the same terms and conditions as previously bid,
12 as authorized by the original Invitation for Bid awarded by the County, for an additional
13 one-year term:

19 Office Supply Solutions LLC (A3)

1 Cotton’s Ace Hardware (A4)
2 Olivetti Enterprises (A5)
3 Quill LLC (A6)
4 RJ Kool Company of Missouri DBA Controlled Environmental Products (A7)
5 Ecolab Inc. (A8)
6 All-Type Vacuum and Janitorial Supply (A9)

7 ORDINANCE NUMBER
8 22-0553

9 **WHEREAS**, the Department of Public Works, Division of Facility Services of
10 Jefferson County, Missouri, requested renewal from the awarded bidder, Midland Paper
11 Company, All-Type Vacuum and Janitorial Supply, Imperial Bag & Paper Co., LLC DBA
12 Industrial Soap, Office Supply Solutions LLC, Cotton’s Ace Hardware, Olivetti
13 Enterprises LLC, Quill LLC, Ecolab Inc., RJ Kool Company of Missouri DBA Controlled
14 Environment Products and Ecolab, Inc., to renew the contract for the Janitorial Services
15 2023 with the County; and

16 **WHEREAS**, the Jefferson County, Missouri, Council finds it is in the best interest
17 of the County to renew the bid award for Janitorial Services 2023 for the term of 1-1-24 to
18 12-31-24 with Midland Paper Company, All-Type Vacuum and Janitorial Supply, Imperial
19 Bag & Paper Co., LLC DBA Industrial Soap, Office Supply Solutions LLC, Cotton’s Ace
20 Hardware, Olivetti Enterprises LLC, Quill LLC, Ecolab Inc., RJ Kool Company of
21 Missouri DBA Controlled Environment Products, and Ecolab Inc., up to **\$100,000.00 per**

1 term, for total amount not to exceed \$100,000.00 for the term, subject to budgetary
2 limitations.

3 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**
4 **AS FOLLOWS:**

5 Section 1. The County authorizes the renewal of the bid awards for an
6 additional one-year term as follows:

7 BID NAME

8 Janitorial Supplies 2023

9 TERM

10 1-1-24 to 12-31-24

11 AMOUNT

12 **Up to \$100,000.00 per term,**

13 **for total amount not to exceed \$100,000.00 for the term,**

14 subject to budgetary limitations

15 AWARDED BIDDER

16 Midland Paper Company (A1)

17 Imperial Bag & Paper Co LLC DBA Industrial Soap (A2)

18 Office Supply Solutions LLC (A3)

19 Cotton's Ace Hardware (A4)

20 Olivetti Enterprises (A5)

21 Quill LLC (A6)

22 RJ Kool Company of Missouri DBA Controlled Environmental Products (A7)

1 Ecolab Inc. (A8)

2 All-Type Vacuum Janitorial Supply (A9)

3 Section 2. The Jefferson County, Missouri, Council hereby authorizes the
4 County Executive to execute a renewal agreement, attached hereto and incorporated herein
5 by reference and attached as Exhibit A1-A8. The County Executive is further authorized
6 to take any and all actions necessary to carry out the intent of this Ordinance.

7 Section 3. Copies of all Invitations for Bid, Requests for Proposals, responses
8 thereto, and any contracts or agreements shall be maintained by the Department of the
9 County Clerk consistent with the rules and procedures for the maintenance and retention
10 of records as promulgated by the Secretary of State.

11 Section 4. This Ordinance shall be in full force and effect from and after its
12 date of approval. If any part of this Ordinance is invalid for any reason, such invalidity
13 shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins _____

Council Member District 2, Gene F. Barbagallo _____

Council Member District 3, VACANT _____

Council Member District 4, Charles Groeteke _____

Council Member District 5, Scott Seek _____

Council Member District 6, Daniel Stallman _____

Council Member District 7, Bob Tullock _____

THE ABOVE BILL ON THIS _____ DAY OF _____, 2023:

_____ **PASSED** _____ **FAILED**

Charles Groeteke, County Council Chair

Cherlynn Boyer, Council Executive Assistant

THIS BILL WAS _____ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS _____ DAY OF _____, 2023.

THIS BILL WAS _____ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS _____ DAY OF _____, 2023.

Dennis J. Gannon, Jefferson County, Missouri, Executive

ATTEST:

Jeannie Goff, County Clerk

BY: _____

First Reading: 12/21/23

1 AN ORDINANCE RENEWING THE BID AWARDS FOR CERTAIN
2 PRODUCTS AND SERVICES FOR ON-CALL SNOW REMOVAL SERVICES
3 2022-2023, DEPARTMENT OF PUBLIC WORKS.

8 **WHEREAS**, Jefferson County, Missouri, (hereafter, the “County”) recommends
9 the renewal of the following bid awards at the same terms and conditions as previously bid,
10 as authorized by the original Invitation for Bid awarded by the County, for an additional
11 one-year term:

13 On-Call Snow Removal Services 2022-2023

15 Snow Managers, LLC (A1)

16 Coleman Lawncare DBA Cardinal Lawn (A2)

17 Precision Lawn care & Landscaping (A3)

18 Caldwell Lawn Care (A4)

KB Excavating (A5)

1 Snow Removal St. Louis (A6)

2 ORDINANCE NUMBER

3 22-0554

4 **WHEREAS**, the Department of Public Works of Jefferson County, Missouri,
5 requested renewal from the awarded bidder, Snow Managers, LLC, Coleman Lawncare
6 DBA Cardinal Lawn, Precision Lawn Care & Landscaping, Caldwell Lawn Care, KB
7 Excavating, and Snow Removal St. Louis to renew the contract for the On-Call Snow
8 Removal Services 2022-2023 with the County; and

9 **WHEREAS**, the Jefferson County, Missouri, Council finds it is in the best interest
10 of the County to renew the bid award for On-Call Snow Removal Services 2022-2023 for
11 the term of 12-26-23 to 12-25-24 with Snow Managers, LLC, Coleman Lawncare DBA
12 Cardinal Lawn, Precision Lawn Care & Landscaping, Caldwell Lawn Care, KB
13 Excavating, and Snow Removal St. Louis up to **\$300,000.00 per term, for total amount**
14 **not to exceed \$300,000.00 for the term**, subject to budgetary limitations.

15 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**
16 **AS FOLLOWS:**

17 Section 1. The County authorizes the renewal of the bid awards for an
18 additional one-year term as follows:

19 BID NAME

20 On-Call Snow Removal Services 2022-2023

21 TERM

22 12-26-23 to 12-25-24

AMOUNT

Up to \$300,000.00 per term,

for total amount not to exceed \$300,000.00 for the term,

subject to budgetary limitations

AWARDED BIDDERS

Snow Managers, LLC (A1)

Coleman Lawncare DBA Cardinal Lawn (A2)

Precision Lawn care & Landscaping (A3)

Caldwell Lawn Care (A4)

KB Excavating (A5)

Snow Removal St. Louis (A6)

Section 2. The Jefferson County, Missouri, Council hereby authorizes the County Executive to execute a renewal agreement, attached hereto and incorporated herein by reference and attached as Exhibit A1-A6. The County Executive is further authorized to take any and all actions necessary to carry out the intent of this Ordinance.

Section 3. Copies of all Invitations for Bid, Requests for Proposals, responses, and any contracts or agreements shall be maintained by the Department of the General Services Administration, Office of Contract Management, Contract Administration Clerk consistent with the rules and procedures for the maintenance and retention of records as promulgated by the Secretary of State.

Section 4. This Ordinance shall be in full force and effect from and after its approval. If any part of this Ordinance is invalid for any reason, such invalidity shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins _____

Council Member District 2, Gene F. Barbagallo _____

Council Member District 3, VACANT _____

Council Member District 4, Charles Groeteke _____

Council Member District 5, Scott Seek _____

Council Member District 6, Daniel Stallman _____

Council Member District 7, Bob Tullock _____

THE ABOVE BILL ON THIS _____ DAY OF _____, 2023:

_____ **PASSED** _____ **FAILED**

Charles Groeteke, County Council Chair

Cherlynn Boyer, Council Executive Assistant

THIS BILL WAS _____ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS _____ DAY OF _____, 2023.

THIS BILL WAS _____ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS _____ DAY OF _____, 2023.

Dennis J. Gannon, Jefferson County, Missouri, Executive

ATTEST:

Jeannie Goff, County Clerk

BY: _____

First Reading: 12/21/23

BILL NO.: 23-1246

ORDINANCE NO: 23-_____

INTRODUCED BY: COUNCIL MEMBER(s) _____

1 **AN ORDINANCE TO AUTHORIZE THE COUNTY EXECUTIVE TO**
2 **EXECUTE MEMORANDUM OF UNDERSTANDING 24-1 UNDER THE**
3 **CONTRACTUAL LABOR AGREEMENT ENACTED BY ORDINANCE NUMBER**
4 **23-0514 FOR CERTAIN EMPLOYEES OF THE JEFFERSON COUNTY, MISSOURI**
5 **DEPARTMENT OF PUBLIC WORKS, HIGHWAY DIVISION, BY AND WITH**
6 **INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 148.**

7 **WHEREAS**, Jefferson County, Missouri enacted Ordinance No. 23-0514 on
8 December 13, 2023, to enter into a contractual labor agreement that fixed salaries and other
9 conditions and terms of employment of certain employees of the Highway Division within
10 the Public Works Department; and,

11 **WHEREAS**, the contractual labor agreement and Ordinance No. 23-0514 provide
12 that modifications may be implemented from time to time by mutual agreement in writing of
13 both Jefferson County, Missouri (hereafter, “County”) and the International Union of
14 Operating Engineers, Local 148 (hereafter, “Union”); and,

15 **WHEREAS**, the County Highway Division has begun to experience substantial
16 issues with labor employee retention due to other employers within the St. Louis region
17 offering higher compensation; and,

1 **WHEREAS**, some of the larger local government agencies within the St. Louis
2 region that are facing the same labor shortage issue have instituted an additional pay rate of
3 \$6.00 per hour for snow removal services for their employees tasked with winter weather
4 response duties; and,

5 **WHEREAS**, under Ordinances No. 22-0188 and 22-0517, the Jefferson County
6 Council approved additional pay for the Highway Division employees at a \$6.00 per hour
7 rate for snow and ice removal services from January 1, 2022, through December 31, 2023;
8 and,

9 **WHEREAS**, the County and Union agree that acquiring and retaining qualified and
10 skilled labor employees benefits our local communities within the County when it comes to
11 work assignments such as winter weather response; and,

12 **WHEREAS**, the County and Union agree that compensation of Highway Division
13 employees should remain competitive in the St. Louis regional labor market; and,

14 **WHEREAS**, the Public Works Director recommends the County enter into
15 Memorandum of Understanding 24-1 to allow for the additional compensation to Union
16 employees at a rate of \$6.00 per hour for snow removal services from January 1, 2024,
17 through December 31, 2024; and,

18 **WHEREAS**, the Jefferson County, Missouri, Council now finds it is in the best
19 interest of the County to enter into a Memorandum of Understanding (MOU 24-1) under the
20 contractual labor agreement enacted by Ordinance No. 23-0514 with the Union for the
21 purpose of providing additional compensation for snow removal services. A copy of said
22 MOU 24-1 is attached hereto as Exhibit A.

1 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**
2 **AS FOLLOWS:**

3 Section 1: The Memorandum of Understanding (MOU 24-1) with the Union for
4 the purpose of providing additional compensation for snow removal services is approved,
5 subject to budgetary limitations.

6 Section 2: The Jefferson County, Missouri, Council hereby authorizes the County
7 Executive to execute the Memorandum of Understanding (MOU 24-1) set forth in this
8 Ordinance. A copy of said Memorandum of Understanding is attached hereto as Exhibit A.
9 The County Executive is further authorized to take any and all actions necessary to carry out
10 the intent of this Ordinance.

11 Section 3: A copy of the Memorandum of Understanding (MOU 24-1) shall be
12 maintained by the Department of the County Clerk consistent with the rules and procedures
13 for the maintenance and retention of records as promulgated by the Secretary of State.

14 Section 4: This Ordinance shall be in full force and effect from and after its date
15 of approval. If any part of this Ordinance is invalid for any reason, such invalidity shall not
16 affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins _____

Council Member District 2, Gene F. Barbagallo _____

Council Member District 3, Vacant _____

Council Member District 4, Charles Groeteke _____

Council Member District 5, Scott Seek _____

Council Member District 6, Daniel Stallman _____

Council Member District 7, Bob Tullock _____

THE ABOVE BILL ON THIS _____ DAY OF _____, 2023:

_____ **PASSED** _____ **FAILED**

Charles Groeteke, County Council Chair

Cherlynn Boyer, Council Executive Assistant

THIS BILL WAS _____ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS _____ DAY OF _____, 2023.

THIS BILL WAS _____ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS _____ DAY OF _____, 2023.

Dennis J. Gannon, Jefferson County, Missouri, Executive

ATTEST:

Jeannie Goff, County Clerk

BY: _____

Reading Date: 12-21-2023

BILL NO.: 23-1247

ORDINANCE NO.: 23-_____

INTRODUCED BY: COUNCIL MEMBER(s) _____

1 **AN ORDINANCE TO AUTHORIZE THE COUNTY TO ENTER INTO A**
2 **RIGHT OF ENTRY AGREEMENT, BY AND BETWEEN JEFFERSON COUNTY,**
3 **MISSOURI, AND ROBIN S. KESSINGER, 4462 GRAVOIS ROAD, HOUSE**
4 **SPRINGS, MISSOURI, PARCEL 23, FOR THE GRAVOIS ROAD-NORTHWEST**
5 **SCHOOL PROJECT, LOCATED IN COUNCIL DISTRICT 7.**

6 **WHEREAS**, Jefferson County Public Works (hereafter, “County”) has preliminary
7 plan approval from the Federal Highway Administration grant funding through the East-
8 West Gateway Council of Governments for roadway improvements for the Gravois
9 Road/Northwest School Improvements in House Springs, Missouri, with the project
10 designated as Project No. STP-5434 (607); and,

11 **WHEREAS**, the County is seeking to obtain Right-of-Way easements for the
12 project, the Owner requested the County to assist in cleaning out approximately 465 feet
13 of a drainage ditch line that lies along the south property line of 4462 Gravois Road, from
14 the box culvert under Gravois Road to Bear Creek in exchange for the Right of Entry for
15 the project; and,

16 **WHEREAS**, the Department now seeks to enter into a Right of Entry Agreement
17 (hereafter, “Agreement”) with the Property Owner, with the intent of the Agreement to

1 allow for proper rights given to the County by the Property Owner for the construction of
2 the project; and,

3 **WHEREAS,** the Improvement on private property maintained by the Property
4 Owner is to then become the responsibility of the Property Owner after construction has
5 been completed; and,

6 **WHEREAS,** Jefferson County, Missouri finds it is in the best interest of the County
7 to enter into a Right of Entry Agreement with the Owners for the required scope of work
8 to be completed. A copy of said Agreement is attached hereto as Exhibit "A".

9 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**
10 **AS FOLLOWS:**

11 Section 1: The Jefferson County, Missouri, Council authorizes the Public
12 Works Director to execute the Right of Entry Agreement on behalf of Jefferson County. A
13 copy of said Agreement is attached hereto as Exhibit "A" and incorporated by reference.

14 Section 2: A copy of the Agreement shall be maintained by the Department of
15 the County Clerk consistent with the rules and procedures for the maintenance and
16 retention of records as promulgated by the Secretary of State.

17 Section 3: This Ordinance shall be in full force and effect from and after its
18 date of approval. If any part of this Ordinance is invalid for any reason, such invalidity
19 shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins _____

Council Member District 2, Gene F. Barbagallo _____

Council Member District 3, Vacant _____

Council Member District 4, Charles Groeteke _____

Council Member District 5, Scott Seek _____

Council Member District 6, Daniel Stallman _____

Council Member District 7, Bob Tullock _____

THE ABOVE BILL ON THIS _____ DAY OF _____, 2023:

_____ **PASSED** _____ **FAILED**

Charles Groeteke, County Council Chair

Cherlynn Boyer, Council Executive Assistant

THIS BILL WAS _____ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS _____ DAY OF _____, 2023.

THIS BILL WAS _____ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS _____ DAY OF _____, 2023.

Dennis J. Gannon, County Executive

ATTEST:

Jeannie Goff, County Clerk

BY: _____

Reading Date: 12/21/23

RESOLUTION NO.: R23-1207

INTRODUCED BY: COUNCIL MEMBER(s) _____

1 **A RESOLUTION AND AN ORDER OF THE JEFFERSON COUNTY,**
2 **MISSOURI COUNCIL AMENDING THE RULES OF PROCEDURE**
3 **GOVERNING MEETINGS CONDUCTED BY THE JEFFERSON COUNTY,**
4 **MISSOURI, COUNTY COUNCIL.**

5 **WHEREAS,** on November 4, 2008, the voters of Jefferson County, Missouri
6 approved the Home Rule Charter of Jefferson County, Missouri; and,

7 **WHEREAS,** the Home Rule Charter of Jefferson County, Missouri, created and
8 conferred certain legislative and other powers upon the Jefferson County, Missouri,
9 Council (hereinafter sometimes referred to as, the “Council”); and,

10 **WHEREAS,** pursuant to Article III, Section 3.5.16., the Council must adopt by
11 resolution, rules of procedure governing the conduct of its business and meetings; and,

12 **WHEREAS,** on December 1, 2008, the Jefferson County, Missouri, County
13 Council adopted by Resolution Rules of Procedure Governing Meetings Conducted by the
14 Jefferson County, Missouri, Council; and,

15 **WHEREAS,** on August 28, 2017, the Jefferson County, Missouri, County Council
16 adopted by resolution Amended Rules of Procedure Governing Meetings Conducted by the
17 Jefferson County, Missouri, Council; and,

18 **WHEREAS,** on November 27, 2017, the Jefferson County, Missouri, County
19 Council adopted by resolution Amended Rules of Procedure Governing Meetings

1 Conducted by the Jefferson County, Missouri, Council; and,

2 **WHEREAS**, on December 27, 2022, the Jefferson County, Missouri, County
3 Council adopted by resolution Amended Rules of Procedure Governing Meetings
4 Conducted by the Jefferson County, Missouri, Council; and,

5 **WHEREAS**, the County Council desires to further amend the Rules of Procedure
6 as set forth herein.

7 **THE JEFFERSON COUNTY, MISSOURI, COUNCIL RESOLVES AS**
8 **FOLLOWS:**

9 Section 1. Definitions. The term “Charter” in these Rules of Procedure means
10 the Home Rule Charter of Jefferson County, Missouri. A “Quorum” is the majority of the
11 serving Council Members for the conducting of its business. If a quorum is not present at
12 a Council Meeting, the only matters upon which the County Council may act is to adjourn
13 the meeting to its next regularly scheduled date and time. These Rules of Procedure are
14 sometimes referred to as “these Rules”. Unless otherwise defined in these Rules, all
15 capitalized terms in these Rules have their meanings as defined or implied in the Charter.

16 Section 2. Rules of Order. The rules of order herein and contained in Exhibit
17 “A”, and The Standard Code of Parliamentary Procedure formerly known as Sturgis
18 Standard Code of Parliamentary Procedure in cases not covered by the rules of order
19 contained in Exhibit “A”, shall govern all Council Meetings to the extent not inconsistent
20 with applicable provisions of the Charter and the Laws of Missouri.

1 Section 3. Council Meetings. The term “Council Meetings” in these Rules
2 shall be construed to include only Regular Meetings, Special Meetings and Emergency
3 Meetings, as contemplated in Sections 4, 5, and 6 of these Rules of Procedure, at which
4 any bill or resolution is or will be introduced, read, debated, or voted upon as contemplated
5 by Section 3.5 of the Charter. Meetings of some or all of the Council Members which are
6 designated by the County Council as Work Sessions or Committee Meetings, as
7 contemplated in Sections 7 and 8 of these Rules, are not “Council Meetings”. Recessed
8 Council Meetings may be continued and held at such times as the Council may determine;
9 provided that no meeting other than an Emergency Meeting may be held before the hour
10 of 6:00 p.m. All Regular Meetings and Special Meetings shall be held in the assembly
11 room of the Jefferson County Administration Center, 729 Maple Street, Hillsboro,
12 Missouri. The Council may, however, hold any Regular Meeting or Special Meeting at
13 another location within Jefferson County at the direction of the Chair of the Council or the
14 County Executive if the change of location is communicated to all Council Members and
15 the public no less than seventy-two (72) hours before the meeting in the same manner
16 required for posting agendas for non-emergency Council Meetings. All Council Meetings,
17 Work Sessions and Committee Meetings shall be conducted in conformance with the
18 requirements of Chapter 610 of the Missouri Revised Statutes, popularly known as the
19 “Sunshine Law”.

1 Section 4. Regular Meetings. The County Council shall have Regular
2 Meetings no less than twice per month on the days and commencing at the times set by
3 resolutions approved from time to time by a majority of all serving Council Members;
4 provided that, if a Regular Meeting would otherwise be held on a state or federally
5 designated holiday or on a Saturday or Sunday, it shall instead be held on the first following
6 weekday at the same time.

7 Section 5. Special Meetings. Special Meetings may be called by the County
8 Executive, the Chair of the County Council, or a majority of all serving Council Members.

9 Section 6. Emergency Meetings. Emergency Meetings may only be called to
10 address a situation that will substantially and adversely affect the health, safety, or welfare
11 of the citizens of Jefferson County if not immediately remedied. Emergency Meetings may
12 be called by the County Executive, the Chair of the Council, the Vice-Chair of the Council,
13 or any three Council Members and may be held at any location within Jefferson County as
14 directed by the person calling the meeting. The first order of business in each Emergency
15 Meeting shall be to determine whether such an emergency exists.

1 Section 7. Work Sessions. The Council may hold Work Sessions from time to
2 time at a time and place designated by the Chair of the Council. The Chair of the Council
3 shall provide the agenda to the County Executive and Members of the County Council and
4 shall preside over Work Sessions. In the absence of the Chair, the Vice-Chair of the Council
5 is to preside over the Work Session. Regardless of whether a Quorum of Council Members
6 are present, in any Work Session no Bill or Resolution that has been introduced may be
7 read, discussed, or voted upon as contemplated by Section 3.5 of the Charter and the
8 Council may not exercise or attempt to exercise any of its powers under Section 3.4 of the
9 Charter. If any member believes any discussion at a Work Session may violate the
10 Sunshine Law or the restrictions in this Section, by majority vote of the members present,
11 the Work Session shall be promptly terminated.

12 Section 8. Standing and Ad Hoc Council Committees.

13 1) Establishment. Standing committees of the County Council shall be
14 composed of ~~a given number~~ **at least 4 members** and named as prescribed
15 by resolution. The resolution shall list the areas of responsibility for each
16 standing committee. Adoption or change of a resolution establishing
17 standing committees shall require a two-thirds (2/3) vote of all Council
18 Members present.

19 2) Appointment. The standing committees shall be filled by appointment by
20 the fourth regular meeting of the County Council each year. All committee
21 appointments are effective until replacement and substitutions are made,
22 which shall occur no later than the fourth regular council meeting of any

1 year.

2 3) Chair. When the Chair of the Council makes appointments or
3 reappointments to a standing committee, the Chair may designate one
4 member as the Committee Chair. If the Chair of the Council should not
5 designate a standing Committee Chair, the committee shall elect its own
6 Chair. Such election precludes later designation of the Committee Chair by
7 the Chair of the Council.

8 4) Ad Hoc Committees. Ad Hoc Committees may be formed as the need arises
9 by either;

10 i. The Chair of the Council. The Chair of the Council shall designate one
11 member as Chair of the ad hoc committee, appoint committee members,
12 inform each ad hoc committee of the purpose and task of the committee,
13 and provided for the recording of such in the Journal of the Council.

14 ii. A resolution defining the Ad Hoc Committee and being adopted by two
15 thirds (2/3) of the Council Members present.

16 5) Meetings. An Ad Hoc or Standing Committee may hold meetings from time
17 to time at a time and place designated by the Chair of the Committee. The
18 Chair of the Committee shall provide the agenda and preside over the
19 meeting.

20 An Ad Hoc Committee shall be disbanded upon the completion of its task, **if it**
21 **fails to meet for a period of 90 days or more,** or upon the County Council's
22 receipt of its final report.

1 Section 9. Election of Officers. At the first Meeting of the County Council in
2 January of every year, the Council must elect a Chair of the County Council and Vice-Chair
3 of the County Council from among the Council Members. The Chair will be elected first
4 after a motion and second. After the Chair is elected, a motion, second and vote for the
5 Vice-Chair will be held. The Council will not vote for a slate of candidates for Chair and
6 Vice-Chair. The Chair and Vice-Chair are to serve at the pleasure of the Council and may
7 be replaced upon majority vote of all Council Members. In the event that the Chair can no
8 longer serve or is unwilling to serve, for whatever reason, the Vice-Chair shall assume the
9 position of Chair and a new Vice-chair shall be elected for the remainder of the year at the
10 next regular Council Meeting.

11 Section 10. Presiding Officers. The County Executive is to preside over all
12 Council Meetings. In the absence of the County Executive, the Chair of the Council is to
13 preside over Council Meetings. In the absence of the County Executive and the Chair, the
14 Vice-Chair of the Council is to preside over Council Meetings. The Chair and Vice-Chair
15 do not have any other powers of the County Executive, including but not limited to the
16 power to veto a bill or to vote to break a tie on any matter. Nothing shall preclude the Chair
17 or Vice-Chair from voting on all matters of the Council as a Council Member.

18 Section 11. Quorum. A majority of the serving Council Members constitutes a
19 quorum for the conducting of business in Council Meetings. If a quorum is not present at
20 a Council meeting, the only matter upon which the Council may act is to adjourn the
21 meeting to the next regular Meeting of the County Council.

1 Section 12. Posting of Agenda. The agenda for each Meeting of the County
2 Council, other than an emergency meeting, must be made available to the Public not later
3 than seventy-two (72) hours before the meeting in paper form in a conspicuous place near
4 the assembly room of the Jefferson County Administration Center, located at 729 Maple
5 Street, Hillsboro, Missouri and also on a County sponsored web page or internet on the
6 main page in a searchable electronic form.

7 Section 13. Preparation and Form of Agenda. The agenda for Council Meetings
8 shall be prepared by the County Executive pursuant to the provisions of the Home Rule
9 Charter of Jefferson County, Missouri and in accordance with procedural rules adopted by
10 the County Council. Items, resolutions, or bills on the Agenda shall designate the
11 Department Head or other person responsible for the origination of said item, resolution,
12 or bill. The agenda shall include and be substantially in the following order:

- 13 1) Call to Order
- 14 2) Invocation
- 15 3) Pledge of Allegiance
- 16 4) Roll Call
- 17 5) **Reports and Comments from Council members**
- 18 6) Public Comments
- 19 7) Approval of the Agenda
- 20 8) Approval of the Journal
- 21 9) Public Hearings
- 22 10) Reports from County Executive

- 1 11) Reconsideration of Bills
- 2 12) Consideration of Vetoed Bills
- 3 13) Consent Agenda
- 4 14) Consideration of Items Removed from the Consent Agenda
- 5 15) Consideration of Resolutions
- 6 16) Introduction of Bills
- 7 17) Perfection of Bills
- 8 18) Final Passage of Bills
- 9 **19) County Council Motions Regarding Future Agendas**
- 10 20) Other Matters
- 11 21) Closed Session (and purpose)
- 12 22) Adjournment

13 By majority vote of Council Members present, the County Council may add or remove
14 items on any agenda prepared by the County Executive or direct the County Executive to
15 add or remove items on the agenda for the next ensuing meeting, provided that the
16 requirements of the Charter and the procedural rules adopted by the County Council as
17 provided in this Resolution for the publication, reading and consideration of bills,
18 resolutions and orders are followed.

1 Section 14. Order of Business. The order of business at Council Meetings shall
2 be to take up the items listed on the posted or amended agenda, in order. The order of items
3 on the agenda may be amended upon motion by any member of the County Council. Upon
4 a second, and upon an affirmative vote of a majority of Council Members present, the order
5 of items on the agenda shall be amended. Common Motions are attached hereto as Exhibit
6 “A”.

7 Section 15. Manner of Acting. Any act of the County Council, in order to be
8 binding on anyone other than the County Council itself shall be done only pursuant to a
9 resolution or bill that is adopted in accordance with the Charter and, to the extent not
10 inconsistent with the Charter or these Rules.

11 Section 16. Votes. The Presiding Officer shall call for a vote on any motion
12 made and seconded, if required as soon as discussion has completed or as required by these
13 rules.

14 Section 17. Roll Call Votes. Whenever a Roll Call vote is called by the presiding
15 official, the Council Member whose motion is being acted on shall be the first to vote and
16 voting shall then proceed in council district order.

1 Section 18. Resolutions. A resolution shall be deemed and treated as
2 introduced when, during a Council Meeting, its introduction is moved by a member, or
3 members, of the County Council and that motion is seconded. Every resolution must be in
4 writing and must be read in its entirety at the Council Meeting at which it is introduced;
5 provided that, if written copies have been made available to the public at least thirty-six
6 (36) hours prior to the scheduled starting time of the Council Meeting and otherwise as
7 required by the Charter, and if the resolution is more than two pages long the resolution
8 may be read by title only. Following the reading, Council Members may make comments
9 and ask questions about the resolution and matters addressed by the resolution. Any action
10 with respect to a resolution, other than its final adoption, may be taken only upon a motion
11 made and seconded in accordance with these Rules that is adopted by the affirmative vote
12 of a majority of Council Members present at the Council Meeting at which the motion is
13 made. A Resolution may be finally adopted only upon a motion made and seconded in
14 accordance with these Rules and upon the casting of affirmative votes for adoption by
15 Council Members in at least the minimum number required by the Charter. Pursuant to the
16 Home Rule Charter, Section 3.5.12 The County Executive can only vote on matters on the
17 agenda in the event to break a tie vote on the adoption of a Resolution.

1 Section 19. Introduction and Readings of Bills. A bill shall be deemed and
2 treated as introduced when, during a Council Meeting, its introduction is moved by a
3 member, or members, of the County Council and that motion is seconded. No bill may be
4 acted upon in any manner by the County Council until it has been introduced. Every bill
5 must be in writing. Except for bills included on a consent agenda, all bills must be read
6 three times. At any Council Meeting whose agenda includes a bill that has been introduced
7 as provided in these Rules, any Council Member may request that the bill be read for the
8 first or a second or third time, as applicable, but at least two of the readings of a bill must
9 be at separate Council Meetings unless the bill is designated as an emergency bill and the
10 Council has determined that an emergency exists, and the bill is germane to that emergency.
11 Readings after the first reading of a bill that has been amended in accordance with these
12 Rules shall be of the bill as amended. If the bill is more than two pages long and if written
13 copies have been made available to the public at least thirty-six (36) hours prior to the
14 scheduled time of the Council Meeting at which the first reading is to occur the bill may
15 be read by title only. The second and third reading of any bill may be by title only.
16 Following each reading, Council Members may make comments and ask questions about
17 the bill and matters addressed by the bill and make motions with respect to the bill. A bill
18 may be moved to perfection only upon a motion made and seconded in accordance with
19 these Rules and upon the casting of affirmative votes for adoption by Council Members in
20 at least the minimum number required by the Charter.

1 Section 20. Amendment of Bills. A bill may be amended at any time after its
2 first reading and prior to its perfection, but any amendment must be germane to the original
3 purpose of the bill. An amendment may be adopted only upon a motion made and seconded
4 in accordance with these Rules and the affirmative vote of a majority of Council Members
5 present.

6 Section 21. Perfection of Bills. At any time following the second reading of a
7 bill, the bill may be perfected. A bill shall be deemed and treated as perfected only upon a
8 motion made and seconded in accordance with these Rules and the affirmative vote of a
9 majority of Council Members present.

10 Section 22. Final Passage of Bills. At any time after a bill is perfected and
11 following its third reading, the bill may be finally passed. A bill shall be deemed and treated
12 as finally passed only upon a motion made and seconded in accordance with these Rules
13 and upon the casting of affirmative votes for passage by Council Members in at least the
14 minimum number required by the Charter. Unless a bill is designated as an emergency bill
15 and the Council has determined that an emergency exists and the bill is germane to that
16 emergency, the bill cannot be finally passed until ten (10) calendar days have elapsed after
17 the day when the bill was introduced, and no amended bill may be finally passed until ten
18 (10) calendar days have elapsed after the day when the bill was amended.

19 Section 23. Presentment. Every bill that is finally passed shall be presented to
20 the County Executive for signature within five (5) calendar days after the date of final
21 passage.

1 Section 24. Action on Returned Bills. If a Bill is vetoed and returned by the
2 County Executive, the written objections of the County Executive shall be entered into the
3 Journal. If the Council desires to reconsider any vetoed Bill, after it is returned, it must do
4 so at the next County Council Meeting, under the heading “Consideration of Vetoed Bills”.
5 A reconsidered Bill shall be read at least once and may be read by title only if it is more
6 than two pages in length and if written copies are made available to the public at least
7 thirty-six (36) hours prior to the time scheduled for reading. Any Council Member may
8 move for reconsideration of a Bill. Upon a motion made and seconded in accordance with
9 these Rules and the affirmative vote of 5 of the 7 Council Votes the vetoed bill shall be
10 deemed and treated as enacted over the veto and objections of the County Executive.

11 Section 25. Postponed Bills. Prior to final passage of a bill, any member of the
12 County Council may move to postpone until a date certain. Upon a second, and upon the
13 affirmative vote of a majority of the Council Members present, the bill shall be deemed
14 and treated as postponed until the agreed upon date. Postponed bills shall be automatically
15 placed on a future agenda. Any Council Member may move to reconsider a postponed Bill.
16 Upon a second, and upon an affirmative vote of a majority of the Council Members present,
17 the Bill shall be considered in the same manner as if it had not been postponed.

1 Section 26. Consent Agenda. The following items may be included in a consent
2 agenda: award or acceptance of agreements, contracts, bids, change orders, or addenda to
3 contracts. Items on the consent agenda may be adopted without a second or third reading.
4 Items on a consent agenda must be in the form of a bill or resolution. Multiple related
5 items may be included in the same bill. The Consent Agenda may be considered as a whole
6 by unanimous consent assuming each bill listed is more than two pages in length as
7 provided for in these rules. A Council Member may make a motion to pass all items on the
8 consent agenda in total. Any Council Member may move for approval of the consent
9 agenda by unanimous consent in total. Upon a second, and upon an affirmative vote of a
10 majority of All Council Votes, the consent agenda shall be considered approved and all
11 bills so approved shall be forwarded to the County Executive for signature. Prior to
12 approval of a consent agenda, any Council Member may request by motion that any
13 singular item included on the consent agenda be removed from the consent agenda or
14 amended. If the motion moves for a bill to be removed, upon a second, and upon an
15 affirmative vote a majority of the Council Members present, the item shall be removed
16 from the consent agenda and shall be placed on the consent agenda for consideration at the
17 next Council Meeting or under items removed from the consent agenda at the current
18 meeting. Any item removed from the regular Consent Agenda and moved for consideration
19 shall be read and discussed one time either at the next meeting or at the current meeting
20 separately and individually item by item.

1 Section 27. Public Comments

2 1) During the public comments portion of any Council meeting where public
3 comments are set on the Agenda, any person who desires to make public
4 comment shall:

5 I. Prior to the meeting, submit a speaker's request card containing the
6 speaker's name, address, and subject matter to the Council Clerk and upon
7 being recognized during the Public Comment portion of the meeting by the
8 Presiding Officer, such person may speak on any topic relevant to the
9 business of Jefferson County, Missouri as set forth on the speaker request
10 card; and,

11 II. In the interest of fairness to other persons wishing to speak and to
12 other individuals or groups having business before the Council, each
13 speaker shall limit comments to five (5) minutes. Time shall be kept by
14 Presiding Officer and that person shall let the speaker know that their time
15 has expired and said speaker shall stop speaking.

16 III. If more than ten people wish to speak, the speaking time may be
17 shortened by the Presiding Officer to no less than three (3) minutes per
18 speaker so that the number of persons wishing to speak may be
19 accommodated within the time available.

20 IV. Speak only once and in the order that they signed up to speak.
21 Second opportunities for the public to speak on the same issue will not be
22 permitted.

1 V. Understanding that a person making a request to speak does so on
2 their own behalf. For this reason and to guarantee all persons an ample
3 opportunity to be heard, all speakers will be recognized for the same amount
4 of time. No speaker will be allowed to yield part or all of their time to
5 another speaker, and no speaker will be credited with time requested but not
6 used by another.

7 VI. Do so in an orderly manner and shall not engage in conduct that
8 disrupts, disturbs, or otherwise impedes the orderly conduct of the Council
9 meeting. Any person, who so disrupts the meeting shall, at the direction of
10 the Presiding Officer, or a majority of the Council Members, be subject to
11 removal from that meeting.

12 VII. There shall be no personal attacks against when making public
13 comments.

1 2) Evidence may be presented by a speaker and taken by the County Council.

2 However, all such evidence must pertain to matters of public comment and shall
3 not be evidence to be presented or considered regarding a zoning change or any
4 other issue or item that is, or has been, an agenda item set for a Public Hearing.

5 Any evidence attempted to be presented after the date and time on a matter
6 which was previously set for Public Hearing will not be considered as timely
7 and shall not be considered since the record for that hearing has been closed.

8 Any speaker who desires to present any document, picture, or other evidence,
9 shall be allowed to do so, however all such evidence must be retained by the
10 County, will become part of the Record for that meeting and shall be kept by
11 the County Clerk. Parties displaying models and large exhibits may withdraw
12 them, but it is highly recommended that such large models or exhibits be also
13 presented in a reduced, manageable, and retainable format.

14 3) Any comment or comments and/ or documents on a matter that has already had
15 a public hearing may only be addressed as either “for” or “against”. No
16 ancillary comments or documents shall be allowed either as those comments
17 and/or documents shall be considered additional evidence which are not
18 allowed. Ancillary comments shall be defined and construed as attempts, i.e.
19 on zoning matters to address crime, traffic, flooding, density, in and around the
20 neighborhoods, etc. that should have been addressed at the zoning hearing(s)
21 and shall be ruled out of order.

1 Section 28. County Council Hearings

2 The Rules regarding County Council Hearings are divided into three subsections:

3 **Subsection A: Planning & Zoning Hearings;**

4 **Subsection B: Hearings involving a Petition;**

5 **Subsection C: Hearings on actions by County Staff or Commissions.**

6 Subsection A. Planning & Zoning Hearings.

7 Whenever a Public Hearing relating to a Planning & Zoning matter takes place at a
8 County Council Meeting, the following rules shall govern the hearing:

- 9 i. All persons who testify or present evidence, other than members of the planning
10 staff, shall be sworn. All documents submitted as evidence shall be marked with
11 sequential identifying numbers or letters.
- 12 ii. The first persons to be heard shall be the Planning Division staff, who shall explain
13 the matter to the County Council and County Executive and report to the Council
14 and Executive on the investigations and recommendations of the staff.
- 15 iii. When the Planning Division staff has finished their presentation and report, the
16 members of the County Council and the County Executive shall have the
17 opportunity to ask questions of the staff about the matter.
- 18 iv. When the members of the County Council and the County Executive have no
19 further questions of the planning staff, the applicant, and the applicant's
20 representatives (if present) shall have **five ten (10)** minutes to testify and present
21 evidence to the County Council and County executive concerning the matter.
- 22 v. When the applicant and the applicant's representatives have finished their
23 testimony and presented their evidence, or when their time has elapsed, (whichever

1 is shorter), the members of the County Council and the County Executive shall have
2 the opportunity to ask them any questions relevant to the matter being considered.

3 vi. When the members of the County Council and the County Executive have no
4 further questions for the applicant and the applicant's representatives, members of
5 the public present at the meeting shall have a total of fifteen minutes to present
6 testimony and evidence concerning the matter being considered. Time shall be
7 apportioned as follows: a total of five minutes shall be allowed for those members
8 of the public who are in favor of the matter; and, a total of ten minutes shall be
9 allowed for those members of the public who are opposed to the matter. There shall
10 be a five-minute limit for any one speaker. The applicant and/or the applicant's
11 representatives shall not be allowed to speak during the time allotted for public
12 comments.

13 vii. When the members of the public have finished their testimony and presented their
14 evidence, or when their time has elapsed, (whichever is shorter), members of the
15 County Council and the County Executive shall have the opportunity to ask them
16 any questions relevant to the matter being considered.

17 viii. When the members of the County Council and the County Executive have no
18 further questions for members of the public who testify or present evidence, the
19 applicant and the applicant's representatives shall have five minutes to rebut the
20 testimony and evidence presented by members of the public.

21 ix. When the applicant and the applicant's representatives have finished their rebuttal,
22 or when their time for doing so has elapsed, (whichever is shorter), the County
23 Council may deliberate and may vote to place a Bill for Approval or a Resolution

1 to Deny on a future County Council Meeting agenda or may vote to place the matter
2 on a future agenda under Other Matters, for further discussion.

- 3 x. There shall be no more than two (2) Planning & Zoning Public Hearings on any
4 one Agenda.

5
6 Subsection B. Other Hearings, Triggered by a Petition. Whenever a non-
7 Planning & Zoning Public Hearing takes place at a County Council Meeting, and is one
8 that is triggered by the filing of a petition, such as one to Vacate an Easement or to Create
9 a Community Improvement District, or other such action, the following rules shall govern
10 the hearing:

- 11 i. All persons who testify or present evidence, other than members of County staff,
12 shall be sworn. All documents submitted as evidence shall be marked with
13 sequential identifying numbers or letters.
- 14 ii. The petitioner and the petitioner's representatives (if present) shall have up to ten
15 minutes to testify and present evidence to the County Council and County
16 Executive concerning the petition.
- 17 iii. When the petitioner, including the petitioner's representatives, has finished the
18 petitioner's presentation or explanation, the members of the County Council and
19 the County Executive shall have the opportunity to ask questions of the petitioner
20 (or the petitioner's representatives) relevant to the petition.
- 21 iv. When the members of the County Council and the County Executive have no
22 further questions of the petitioner (including petitioner's representatives), members
23 of the public present at the meeting shall have a total of fifteen minutes to present

1 testimony and evidence concerning the petition being considered. Time shall be
2 apportioned as follows: a total of five minutes shall be allowed for those members
3 of the public who are in favor of the petition; and, a total of ten minutes shall be
4 allowed for those members of the public who are opposed to the petition. No one
5 speaker shall be allowed to speak for more than five-minutes. A petitioner and/or
6 a petitioner's representative shall not be allowed to speak during the time allotted
7 for public comments.

8 v. When each member of the public has finished his or her testimony and presented
9 his or her evidence, or when his or her time has elapsed, (whichever is shorter),
10 members of the County Council and the County Executive shall have the
11 opportunity to ask them any questions relevant to the petition.

12 vi. When the members of the County Council and the County Executive have no
13 further questions for members of the public who testify or present evidence, the
14 petitioner (including the petitioner's representatives) shall have five minutes to
15 rebut the testimony and evidence presented by members of the public.

16 vii. When the petitioner and the petitioner's representatives have finished their rebuttal,
17 or when their time for doing so has elapsed, (whichever is shorter), the County
18 Council may deliberate and vote to place the matter on a future agenda for action
19 or discussion.

20 viii. There shall be no more than two (2) such Public Hearings on any one (1) Agenda.

21
22 Subsection C. Other Hearings, Triggered by County Staff, or Commissions.

23 Whenever a non-Planning & Zoning Public Hearing takes place at a County

1 Council Meeting, and is one that is triggered by the actions of County Staff or a County
2 Commission, such as revisions to the traffic codes, revisions to the Unified Development
3 Order, or revisions to other County codes, or some other such matter, the following rules
4 shall govern the hearing:

5 i. All persons who testify or present evidence, other than members of County staff,
6 shall be sworn. All documents submitted as evidence shall be marked with
7 sequential identifying numbers or letters.

8 ii. At the beginning of the hearing, County staff may address the County Council and
9 County Executive to explain the proposed changes to the County Council and
10 County Executive.

11 iii. When County staff, has finished its explanation, the members of the County
12 Council and the County Executive shall have the opportunity to ask questions of
13 staff relevant to the proposed changes.

14 iv. When the members of the County Council and the County Executive have no
15 further questions of County staff, members of the public present at the meeting shall
16 have a total of fifteen minutes to present testimony and evidence concerning the
17 petition being considered. Time shall be apportioned as follows: a total of five
18 minutes shall be allowed for those members of the public who are in favor of the
19 petition; and, a total of ten minutes shall be allowed for those members of the public
20 who are opposed to the petition. No one speaker shall be allowed to speak for more
21 than five-minutes.

22 v. When each member of the public has finished his or her testimony and presented
23 his or her evidence, or when his or her time has elapsed, (whichever is shorter),

1 members of the County Council and the County Executive shall have the
2 opportunity to ask them any questions relevant to the matter being considered.

3 vi. When the members of the County Council and the County Executive have no
4 further questions for members of the public who testify or present evidence, County
5 staff may further address the County Council and County Executive regarding any
6 of the evidence or testimony from the members of the public and may respond to
7 further questions from the County Council Members or Executive regarding the
8 proposed changes.

9 vii. Following this the County Council may deliberate and vote to place the matter on
10 a future agenda for action or discussion.

11 viii. There shall be no more than two (2) such Public Hearings on any one Agenda.
12

13 Section 29. Form of Bills. Except as otherwise required by resolution, all bills shall
14 be in written form as outlined in Exhibit “B-1” and/or “B-2” as attached hereto and shall include
15 each of the following:

16 1) The font of each bill shall be Times New Roman, 12 point.

17 2) The margins of each bill shall be 1.25 inches.

18 3) Each bill shall bear a bill number on the top left corner of the first page of the Bill (“Bill
19 Number”). The Bill Number shall be in the following form: The 2-digit Year followed
20 by a Dash, then the 2-digit month followed by a 2-digit sequence number for each
21 unique bill, such as “YY-MM##”.

22 4) Each Amended bill shall have suffix added to the Bill Number in the form of “YY-
23 MM##-Ax” indicating the bill was Amended and the number of amendments made.

1 5) Each bill shall contain:

2 I. A line for entry of the appropriate Ordinance number on the top right corner of the
3 first page of the bill;

4 II. An indication that the bill has been passed, or failed;

5 III. Signature block signed by the Council Chair and witnessed by the Council
6 Administrative Assistant or other designee;

7 IV. An indication that the bill is finally approved and signed by the County Executive,
8 or vetoed and returned;

9 V. An indication, if proper and necessary, that the Council passed the bill over the
10 objections of the County Executive;

11 VI. The Ordinance number shall be numbered with the Year, a dash and be
12 consecutively numbered such as "YY-####".

13 6) The name of the Council Member(s) that introduced the bill shall be written
14 immediately below the bill number.

15 7) Each bill shall include a title, which is germane to the bill. The title shall begin with
16 the words, "An Ordinance". In the event a bill pertains to a specific Council District,
17 that District number shall be contained in the title.

18 8) Following each Bill Title, shall be the Purpose Section which will define the purpose
19 and the authority under which the Jefferson County Council acts in passing the bill.

20 9) Following the Purpose Section in each bill shall be the Enactment Section. The
21 Enactment Section of each bill must begin as follows: "Be It Enacted By The Jefferson
22 County, Missouri, Council" The Enactment Section shall clearly define the legislative
23 action included within the bill.

- 10) Each bill must specify the effective date of the Ordinance.
- 11) Line numbers, up to 25 shall may be included on the left margin on every page of every bill. Bills shall be sequentially numbered, including page count, at the bottom center of each page in the form of Page x of x.
- 12) Each bill shall contain an approval section which must start with words, "THIS ORDINANCE BEING DULY INTRODUCED, THE MEMBERS OF THE JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:"
- 13) Each Bill shall include a record of how each Council Member voted upon the question of final passage of the bill.
- 14) Each bill shall include the date of final passage by the County Council and the signature of the acting Chair of the Council, which shall be witnessed to by the Council Administrative Assistant or other designee.
- 15) Each bill shall include the date of approval by the County Executive and the signature of the County Executive, which shall also be attested to by the County Clerk.
- 16) The dates of each of the required readings of the bill shall be noted on each bill.
- 17) In the event that a reconsidered bill is passed by the Council over the objections of the County Executive, the record of the vote of each Council Member regarding the reconsidered bill shall be so noted on the bill along with the date of final passage of the reconsidered bill.
- 18) All bills submitted to the County Council shall be in a uniform format, shall have all attachments referenced therein attached, and shall have been reviewed by the County Counselor for proper form and legality.
- 19) A majority of Council Members present may remove any noncompliant Bill from any

Meeting of the County Council.

20) All items required by paragraphs 12 through 17 shall be counted as part of the number of pages of the bill.

Section 30. Form of Resolutions. Except as otherwise required by resolution, all Resolutions shall be in written form as outlined in Exhibit “C-1” as attached hereto and which shall include each of the following:

- 1) The font of each Resolution shall be Times New Roman, 12 point.
- 2) The margins of each Resolution shall be 1.25 inches.
- 3) Each Resolution shall bear a Resolution Number (“Resolution Number”) on the top left corner of the first page of the Resolution. The Resolution Number shall be in the following form, The Letter “R” followed by a 2-digit Year followed by a Dash, then the 2-digit month followed by a 2-digit sequence number for each unique bill, such as “RYY-MM##”.
- 4) Each Amended Resolution shall have suffix added to the bill number in the form of “RYY-MM##-Ax” indicating the resolution was amended and the number of amendments made.
- 5) The name of the Council Member(s) that introduced the resolution shall be written immediately below the resolution number.
- 6) Each resolution shall include a title, which is germane to the resolution. The title shall begin with the words, “A Resolution”. In the event a resolution pertains to a specific Council District, that District number shall be contained in the title.
- 7) Following each Resolution Title, shall be the Purpose Section which will define the purpose and the authority under which the Jefferson County Council acts in passing the

1 resolution.

2 8) Following the Purpose Section in each resolution shall be the Enactment Section. The
3 Enactment Section of each resolution must begin as follows: “THE JEFFERSON
4 COUNTY, MISSOURI, COUNCIL RESOLVES:” The Enactment Section shall clearly
5 define the legislative action included within the resolution.

6 9) Line numbers, up to 25 ~~shall~~ **may** be included on the left margin on every page of every
7 resolution. Resolutions shall be sequentially numbered, including page count, at the
8 bottom center of each page in the form of Page x of x. Each resolution shall contain an
9 approval section as set forth in Exhibit “C-1” attached hereto.

10 10) Each resolution shall include a record of how each Council Member voted upon the
11 question of final passage of the resolution.

12 11) Each resolution shall include the date of final passage by the County Council and the
13 signature of the Chair of the Council or acting Chair of the Council, which shall be
14 witnessed by the Council Administrative Assistant or other designee.

15 12) The dates of each of the required reading of the resolution shall be noted on each
16 resolution.

17 13) Copies of Resolutions and Orders, and all Exhibits attached thereto and made part of,
18 shall be kept on file at the County Clerk’s Office.

19 14) All resolutions submitted to the County Council shall be in a uniform format, shall have
20 all attachments referenced therein attached, and shall have been reviewed by the
21 County Counselor for proper form and legality.

22 15) A majority of Council Members may remove any noncompliant resolution from any
23 Meeting of the County Council.

1 16) All items included in Sections 9 through 12 shall ~~not~~ be counted as part of the number
2 of pages of the resolution.

3 Section 31. Journal of the Council. It is the responsibility of the Clerk of Jefferson
4 County to keep a journal of all proceedings of the Council as required by the Charter. The Journal
5 of Council Meetings must include the minutes duly adopted by the Council. The Journal of
6 Council Meetings must also include a record of all Council Meetings and votes taken by the
7 Council on any matter. On any question put to a vote, the “Yes”, “No” or “Abstain” vote of each
8 Council Member voting must be entered in the Journal. All recordings and original ordinances
9 and resolutions and other matters referred to in the Journal of Council Meetings having been passed
10 by the Council shall be kept on file at the County Clerk’s office. Any bill or resolution that fails
11 to be fully enacted shall also be recorded in the Journal.

12 Section 32. Suspension of Rules. These rules may be suspended at any time upon a
13 motion made and seconded by any Council Member and upon an affirmative vote of five-sevenths
14 (5/7) of all Council Members. A bill may be introduced and perfected, or perfected and finally
15 passed, on a single agenda, without suspension of the rules, as long as all notice provisions required
16 by these rules, the Missouri Sunshine Law, and the Home Rule Charter of Jefferson County,
17 Missouri have been met and complied with. Unless a Bill is treated as an emergency bill, no bill
18 can be finally passed until ten (10) days have elapsed from the time that the bill was first
19 introduced, with the exception of bills on the Consent Agenda .

Section 33. Appointment to a Vacant Council Position. For a County Council Member to resign and his or her position to be considered vacant, the County Council Member must tender a signed and dated letter of resignation to the Office of the County Clerk. The outgoing County Council Member should provide the other Council Members, County Executive, and County Counselor with a copy of said letter of resignation, but failure to do so does not affect the validity of the resignation. The only exception to this process would be if Council Member is incapacitated or has passed away. When a County Council seat becomes vacant it is the responsibility of the Council to appoint a new representative. Within ten (10) business days of a vacancy, the position shall be posted to the public on the County Website and any applicable social media available. (Application attached as Exhibit E) Following posting, there shall be a period of fourteen (14) business days during which applicants can complete an application and return the same to the address listed on the application. Applications will be verified, and background checks will be completed. Any required missing information, or unsigned applications, will be automatically disqualified. Qualification Requirements are pursuant to Section 3.3 of the Home Rule Charter of Jefferson County Missouri, and include, but are not limited to: Applicants must be of the same political party of the person they are replacing, be current on all state and county taxes, be 24 years of age, be a resident of the Council District for 12 months prior, be a registered voter of the State of Missouri for 12 months prior. A consent form as part of the application must be fully executed. All qualified applicant packets will be reviewed by the Office of the County Counselor for compliance. All qualified applicant packets will be provided to each of the remaining Council Members no later than ~~ten (10)~~ Five (5) business days after verification by the County Counselor. Each Council Member will have ~~five (5)~~ Ten (10) business days to review all applications and make contact with perspective candidates for further vetting if they choose. Once this process is

1 complete the County Counselor will notify the County Executive and County Council and shall
2 place on the next available Regular Meeting Agenda an Item for "Council Member Appointment"
3 whereby the Nominee/Applicants will be publicly interviewed by the Council. Each interview
4 will be selected by a draw. Afterwards the Council will adjourn into Closed Session pursuant to
5 Section 610.021(3) RSMo for the purposes of Personnel to discuss and vote on the selection of a
6 new Council Member. That vote shall take place in the Closed Session, (Voting Procedures
7 attached as Exhibit F), and must immediately be made public once the Council Returns to Open
8 Session. The new Council Member shall be sworn in five (5) business days, or earlier, if necessary,
9 by the County Clerk or Deputy/Designee. The Vote in Closed Session will be formally
10 memorialized as an "Order of the Council" and drawn up by the County Counselor's Office, signed
11 by the Council members, posted pursuant to the Chapter 610 RSMo, and filed in the regular manner
12 in the Office of the County Clerk and kept on file with that Office.

13 A. If it is known, in advance of an actual vacancy, that a Council Position will
14 become vacant due to a member being for example - elected, appointed, or otherwise
15 selected to a higher or other office, the application process may begin no sooner than
16 fourteen days (14) prior to said vacancy occurring due to said election, appointment or
17 selection. However, in no event shall the sitting member who is vacating his/her position
18 have any input, participation or involvement in the application, selection, or appointment
19 process whatsoever of any potential replacement for the future vacant position in keeping
20 with the spirit and intent of Charter Section 12.3.4.

1 B. County Executive: In the event of a vacancy of a County Executive and the necessity
2 of appointment by the Council for that position, the Appointment of a County Executive
3 by the Council shall be in substantially the same manner and in accordance with Section
4 33 of these Rules, (Voting Procedures attached as Exhibit F), the County Charter Section
5 12.3.3, **and no member of the County Council may vote for themselves to fill the**
6 **County Executive vacancy.**

7 Section 34. Approval of Proposed Appointments. Any proposed appointment that
8 requires the advice and consent of the Council shall not be considered unless:

- 9 1) Notification with supporting documentation to include the Application, Resume, and
10 any other supporting documents for the Council to review is provided to all Council
11 Members at least Five (5) ~~calendar~~ **business** days prior to any Meeting of the County
12 Council in which such proposed appointment will be presented for a vote. Social
13 security numbers or other like information shall be redacted by the County Counselor.
- 14 2) Each proposed appointment includes notice and a brief statement of the qualifications
15 of the nominee for the position to be filled.
- 16 3) Approval of proposed appointments shall be made by Resolution.

17 Section 35. Subpoenas.

- 18 1) Authority & Service

19 Whenever the Council shall, by Resolution, authorize an investigation of any question
20 or matter on which the Council may lawfully take action, said Resolution may also
21 empower the Council pursuant to the terms of the Jefferson County Charter at §3.4.2.27
22 and §3.4.3.2 to issue a subpoena or subpoenas in the name of the Jefferson County
23 Council and to command the Sheriff of Jefferson County to send for persons and papers.

1 The Council shall have authority to issue *writs of subpoena* and *subpoena duces tecum*,
2 attached hereto as Exhibit “D”, on the Council’s own motion or in the Council’s
3 discretion upon application by any party to a hearing or other matter before the Council.
4 Such *writs* shall be signed by the Chair, or, in case of his/her absence or inability to act,
5 by the Vice-Chair of the Jefferson County, County Council and shall be attested by the
6 County Clerk or the Clerk’s designee. Every such *writ* shall be served, and the return
7 thereof made by the Sheriff of Jefferson County to the Chair or Vice-Chair in like
8 manner and with like effect as such *writs* issued from the Circuit Court are served and
9 returned by the Sheriff.

10 2) Authority-Failure to appear-Issuance of writ of attachment-Fine.

11 In case any person named in any writ, under the provisions of Section 1 above, and
12 who was personally served therewith, fails to appear before the Council at the time and
13 place named in the writ or fails to appear with the requested papers, the Council shall
14 have authority to issue a *writ of attachment* against the body of such person, to be
15 signed as *writs of subpoena* are required to be signed and to be executed and returned
16 to the Chair by the Sheriff in like manner and with like effect as such *writs of*
17 *attachment* issued by the Circuit Court are executed and returned by the Sheriff. Any
18 person refusing to be arrested or resisting the Sheriff in the case provided for by this
19 section shall be fined by the Council not less than Five hundred dollars (\$500.00) and
20 not more than One thousand dollars (\$1000.00) This violation shall be prosecuted in
21 the Jefferson County Municipal Court by the Jefferson County Municipal Prosecutor.

22 3) Authority-Contempt-Warrant-Penalty.

23 If any person appearing before the Council in obedience to a *writ of subpoena* or of

1 *subpoena duces tecum* or of a writ of attachment, refuses or fails to answer any question
2 propounded to him by the Council, or fails to produce and submit to the examination
3 of the Council any book, record or paper which he is required to produce by a *subpoena*
4 *duces tecum*, or is in the presence of the Council, guilty of contemptuous or disorderly
5 behavior, the Chair, Vice-Chair or acting Chair shall immediately make note of the
6 same on the record and advise the person that they are in contempt of the proceedings.
7 The Chair, if so directed by a unanimous vote of all Council members present, shall
8 issue a warrant signed by the Chair and directed to the Sheriff commanding him to
9 arrest such witness and have his body before the Council at its first meeting held
10 thereafter to answer for contempt.

11 The Sheriff shall execute the warrant. On hearing of the matter the Council, if it shall
12 adjudge the witness to be in contempt of its authority, may punish him by a fine of not
13 more than Three hundred dollars (\$300.00). Any person fined under the provisions of
14 these sections shall, on default of payment thereof, be committed to the County Jail for
15 a term not to exceed three (3) days and can cure said default by payment of One hundred
16 dollars (\$100.00) in lieu of each day sentenced.

17 Section 36. Governing Law. To the extent that any rule or procedure set forth herein
18 conflicts with any provision of the Charter, that provision of the Charter shall govern.

19 Section 37. Effective Dates. The form of bills and resolutions as set forth herein shall
20 take effect as of the date of this Resolution and remain in effect until further amended. The
21 remaining rules of this Resolution shall be in full force and effect from and after the date of its
22 adoption unless and until further amended. If any part of this Resolution is invalid for any reason,
23 such invalidity shall not affect the remainder of this Resolution.

1 Section 38. Prior Rules. The rules and amendments adopted by this resolution shall
2 supersede any prior procedural rules adopted by the County Council. To the extent that prior rules
3 are inconsistent with this resolution, they are hereby deemed repealed, and this resolution adopted
4 in their place and in lieu thereof.

**THE MEMBERS OF THE JEFFERSON COUNTY, MISSOURI, COUNCIL
VOTED ON THE ABOVE RESOLUTION AS FOLLOWS:**

Council Member District 1, Brian Haskins _____

Council Member District 2, Gene F. Barbagallo _____

Council Member District 3, VACANT

Council Member District 4, Charles Groeteke _____

Council Member District 5, Scott Seek _____

Council Member District 6, Daniel Stallman _____

Council Member District 7, Bob Tullock _____

**THIS RESOLUTION, AS INTRODUCED AND CONSIDERED BY THE
JEFFERSON COUNTY, MISSOURI, COUNTY COUNCIL ON THIS _____ DAY OF
DECEMBER 2023, WAS:**

_____ **DULY ADOPTED AND ORDERED** _____ **FAILED**

Charles Groeteke, County Council Chairman

Cherylann Boyer, County Council, Executive Assistant

Reading Date: 12-14-2023

RESOLUTION NO.: R23-1208

INTRODUCED BY: COUNCIL MEMBER(s)_____

1 **RESOLUTION AND ORDER OF THE JEFFERSON COUNTY, MISSOURI,**
2 **COUNCIL TO OPPOSE THE IMPORTATION OF ILLEGAL IMMIGRANTS IN**
3 **JEFFERSON COUNTY, MISSOURI**

4 **WHEREAS**, the Jefferson County, Missouri Council recognizes the significance
5 of maintaining lawful immigration practices to safeguard the well-being and security of
6 our community and,

7 **WHEREAS**, it is imperative for Jefferson County, Missouri to uphold and
8 support federal immigration laws that govern the admission and residence of individuals
9 within the United States; and

10 **WHEREAS**, collaborative efforts with federal, state and local authorities are
11 essential to address immigration-related issues and work towards comprehensive
12 solutions to limit illegal immigration into the United States and Jefferson County,
13 Missouri.

14 **NOW THEREFORE, BE IT RESOLVED BY THE JEFFERSON COUNTY,**
15 **MISSOURI, COUNCIL, AS FOLLOWS:**

16 Section 1. The Jefferson County, Missouri Council, firmly opposes the
17 importation of illegal immigrants into the United States of America, The State of
18 Missouri and Jefferson County, Missouri and underscore the importance of enforcing
19 existing immigration laws.

1 Section 2. The Jefferson County, Missouri Council advocates for the cooperation
2 of local, state, and federal agencies to ensure the effective enforcement of immigration
3 laws, emphasizing the respect for individual rights and due process.

4 Section 3. Copies of this resolution be transmitted to our state and federal
5 representatives, urging them to support measures that enhance border security and legal
6 immigration enforcement.

7 Section 4. This Resolution and Order shall be in full force and in effect from
8 and after the date of its enactment. If any part of this Resolution and Order is invalid for
9 any reason, such invalidity shall not affect the remainder of this Resolution and Order.

**THE MEMBERS OF THE JEFFERSON COUNTY, MISSOURI, COUNCIL
VOTED ON THE ABOVE RESOLUTION AS FOLLOWS:**

Council Member District 1, Brian Haskins	_____
Council Member District 2, Gene F. Barbagallo	_____
Council Member District 3, VACANT	_____
Council Member District 4, Charles Groeteke	_____
Council Member District 5, Scott Seek	_____
Council Member District 6, Daniel Stallman	_____
Council Member District 7, Bob Tullock	_____

**THIS RESOLUTION, AS INTRODUCED AND CONSIDERED BY THE
JEFFERSON COUNTY, MISSOURI, COUNCIL ON THIS ____DAY OF
_____, 2023, WAS:**

____ DULY ADOPTED AND ORDERED ____ FAILED

Charles Groeteke, County Council Chair

Cherlynn Boyer, Council Executive Assistant

Reading Date:

RESOLUTION NO.: R23-1209

INTRODUCED BY: COUNCIL MEMBER(s)_____

1 **A RESOLUTION AND AN ORDER OF THE JEFFERSON COUNTY,**
2 **MISSOURI, COUNCIL TO CONSENT TO THE NOMINATION AND**
3 **REAPPOINTMENTS OF JAKE EILERMANN AND JEFF TODT TO THE**
4 **WINDSWEPT FARMS COMMUNITY IMPROVEMENT DISTRICT,**
5 **JEFFERSON COUNTY, MISSOURI AND TERMS THEREOF.**

6 **WHEREAS,** the Windswept Farms Community Improvement District (“District”)
7 was formed as a political subdivision of the State of Missouri, located in the County of
8 Jefferson, Missouri, pursuant to Sections 67.1401 to 67.1571, Revised Statutes of Missouri,
9 otherwise known as the Community Improvement District Act (“Act”); and,

10 **WHEREAS,** the act was designed to assist the owner or owners of property within
11 the District in financing the design and installation of various improvements located within
12 and benefiting the District: and,

13 **WHEREAS,** pursuant to the aforementioned Missouri State Statutes, and from
14 time to time as terms expire, Members of the Board of Directors for the District shall be
15 appointed by the chief elected officer of the municipality (herein the Jefferson County,
16 Missouri, County Executive) with the consent of the governing body (herein the Jefferson
17 County, Missouri Council); and,

1 **WHEREAS**, the nominees are legally authorized representatives and employees of
2 the Windswept Farms Community Improvement District ownership located within
3 Jefferson County, Missouri; and,

4 **WHEREAS**, Article IV, Section 4.4.1.1 of the Home Rule Charter of Jefferson
5 County, Missouri, also authorizes the County Executive to appoint members of boards and
6 commissions subject to the advice and consent of the Jefferson County, Missouri, Council;
7 and,

8 **WHEREAS, Executive Order 23-134** (attached hereto as Exhibit “A”) of the
9 Jefferson County, Missouri, County Executive authorized the reappointments of Jake
10 Eilermann and Jeff Todt to the Windswept Farms Community Improvement District,
11 Jefferson County, Missouri; and,

12 **WHEREAS**, the reappointments of Jake Eilermann and Jeff Todt shall be for terms
13 set to expire on December 21, 2027; and,

14 **WHEREAS**, the County Executive has previously advised the Jefferson County,
15 Missouri, Council of the reappointments.

16 **THE JEFFERSON COUNTY, MISSOURI, COUNCIL RESOLVES AS**
17 **FOLLOWS:**

18 Section 1. The Jefferson County, Missouri, Council hereby consents to the
19 reappointments of Jake Eilermann and Jeff Todt to the Windswept Farms Community
20 Improvement District, Jefferson County, Missouri, with terms as follows:

21	Jake Eilermann	Term to Expire	December 21, 2027
22	Jeff Todt	Term to Expire	December 21, 2027

1 Section 2: This Resolution and Order along with **Executive Order 23-134**
2 (attached hereto as Exhibit “A”) shall be in full force and effect from and after the date of
3 its enactment. If any part of this Resolution and Order is invalid for any reason, such
4 invalidity shall not affect the remainder of the Resolution and Order.

**THE MEMBERS OF THE JEFFERSON COUNTY, MISSOURI, COUNCIL
VOTED ON THE ABOVE RESOLUTION AS FOLLOWS:**

Council Member District 1, Brian Haskins

Council Member District 2, Gene F. Barbagallo _____

Council Member District 3, VACANT

Council Member District 4, Charles Groeteke

Council Member District 5, Scott Seek

Council Member District 6, Daniel Stallman

Council Member District 7, Bob Tullock

THIS RESOLUTION, AS INTRODUCED AND CONSIDERED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL ON THIS 21st DAY OF DECEMBER 2023, WAS:

 DULY ADOPTED AND ORDERED **FAILED**

Charles Groeteke, County Council Chair

Cherlynn Boyer, Council Executive Assistant

Reading Date: 12-21-2023

RESOLUTION NO.: R23-1210

INTRODUCED BY: COUNCIL MEMBER(S)_____

1 **A RESOLUTION AND AN ORDER OF THE JEFFERSON COUNTY,**
2 **MISSOURI, COUNCIL TO CONSENT TO THE NOMINATION AND**
3 **REAPPOINTMENTS OF JEFF TODT AND JAKE EILERMANN TO THE**
4 **VALLEY AT WINDING BLUFFS COMMUNITY IMPROVEMENT DISTRICT,**
5 **JEFFERSON COUNTY, MISSOURI AND TERMS THEREOF.**

6 **WHEREAS,** the Valley at Winding Bluffs Community Improvement District
7 (“District”) was formed as a political subdivision of the State of Missouri, located in the
8 County of Jefferson, Missouri, pursuant to Sections 67.1401 to 67.1571, Revised Statutes
9 of Missouri, otherwise known as the Community Improvement District Act (“Act”); and,

10 **WHEREAS,** the act was designed to assist the owner or owners of property within
11 the District in financing the design and installation of various improvements located within
12 and benefiting the District: and,

13 **WHEREAS,** pursuant to the aforementioned Missouri State Statutes, and from
14 time to time as terms expire, Members of the Board of Directors for the District shall be
15 appointed by the chief elected officer of the municipality (herein the Jefferson County,
16 Missouri, County Executive) with the consent of the governing body (herein the Jefferson
17 County, Missouri Council); and,

1 **WHEREAS**, the nominees are legally authorized representatives and employees
2 of the Valley at Winding Buffs Community Improvement District ownership located within
3 Jefferson County, Missouri; and,

4 **WHEREAS**, Article IV, Section 4.4.1.1 of the Home Rule Charter of Jefferson
5 County, Missouri, also authorizes the County Executive to appoint members of boards and
6 commissions subject to the advice and consent of the Jefferson County, Missouri, Council;
7 and,

8 **WHEREAS**, **Executive Order 23-135** (attached hereto as Exhibit “A”) of the
9 Jefferson County, Missouri, County Executive authorized the reappointments of Jeff Todt
10 and Jake Eilermann to the Valley at Winding Bluffs Community Improvement District,
11 Jefferson County, Missouri; and,

12 **WHEREAS**, the reappointments of Jeff Todt and Jake Eilermann shall be for terms
13 set to expire on December 21, 2027; and,

14 **WHEREAS**, the County Executive has previously advised the Jefferson County,
15 Missouri, Council of the reappointments.

16 **THE JEFFERSON COUNTY, MISSOURI, COUNCIL RESOLVES AS**
17 **FOLLOWS:**

18 Section 1. The Jefferson County, Missouri, Council hereby consents to the
19 reappointments of Jeff Todt and Jake Eilermann to the Valley at Winding Bluffs
20 Community Improvement District, Jefferson County, Missouri, with terms as follows:

21	Jeff Todt	Term to Expire	December 21, 2027
22	Jake Eilermann	Term to Expire	December 21, 2027

1 Section 2: This Resolution and Order along with **Executive Order 23-135**
2 (attached hereto as Exhibit “A”) shall be in full force and effect from and after the date of
3 its enactment. If any part of this Resolution and Order is invalid for any reason, such
4 invalidity shall not affect the remainder of the Resolution and Order.

**THE MEMBERS OF THE JEFFERSON COUNTY, MISSOURI, COUNCIL
VOTED ON THE ABOVE RESOLUTION AS FOLLOWS:**

Council Member District 1, Brian Haskins

Council Member District 2, Gene F. Barbagallo _____

Council Member District 3, VACANT

Council Member District 4, Charles Groeteke

Council Member District 5, Scott Seek _____

Council Member District 6, Daniel Stallman

Council Member District 7, Bob Tullock

THIS RESOLUTION, AS INTRODUCED AND CONSIDERED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL ON THIS 21st DAY OF DECEMBER 2023, WAS:

 DULY ADOPTED AND ORDERED **FAILED**

Charles Groeteke, County Council Chair

Cherlynn Boyer, Council Executive Assistant

Reading Date: 12-21-2023

BILL NO.: 23-1248

ORDINANCE NO.: 23-_____

INTRODUCED BY: COUNCIL MEMBER(S) _____

1 **AN ORDINANCE ORDERING AN ELECTION TO BE HELD ON TUESDAY,**
2 **APRIL 2, 2024, UPON THE QUESTION OF DISINCORPORATION OF THE**
3 **VILLAGE OF PEACEFUL VILLAGE AND FOR THE NOTICE OF THE**
4 **ELECTION TO BE PUBLISHED IN ACCORDANCE WITH 80.570 RSMO.**

5 **WHEREAS**, in November and December of 2023, a circulator, John Kindermann,
6 collected the signatures of twenty-five percent of the registered voters of the Village of
7 Peaceful Village; and

8 **WHEREAS**, the County Clerk's office certified that all the signatures were valid;
9 and

10 **WHEREAS**, in accordance with Section 80.570, RSMo., the Jefferson County,
11 Missouri, Council must order an election upon the question of disincorporation submitted to
12 the voters of Village of Peaceful Village; and

13 **WHEREAS**, in accordance with Section 80.570, RSMo., the Jefferson County,
14 Missouri, Council shall authorize the publication of the notice of said election in a
15 newspaper of general circulation published in Jefferson County, Missouri; and

16 **WHEREAS**, the Jefferson County, Missouri, Council has determined that the
17 question of disincorporation of the Village of Peaceful Village should be placed on the ballot
18 at the election to be conducted on April 2, 2024.

19 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**
20 **AS FOLLOWS:**

1 Section 1: Pursuant to the authority granted by, and subject to, the provisions of
2 Section 80.570, RSMo., the Jefferson County, Missouri, Council orders an election upon the
3 question of disincorporation of the Village of Peaceful Village to be called and held on
4 Tuesday, April 2, 2024, for the residents of the Village of Peaceful Village.

5 Section 2: The Jefferson County, Missouri, Council authorizes the notice of
6 publication of said election to be published in a newspaper of general circulation in Jefferson
7 County, which includes a copy of the petition and the names of the petitioners, for a period
8 of eight (8) weeks successively.

9 Section 3: The question to the voters in the Village of Peaceful Village shall be as
10 follows:

11 Shall the Village of Peaceful Village be dissolved?

12 YES _____ NO _____

13 If you are in favor of the question, place an " x" in the box opposite " Yes."

14 If you are opposed to the question, place an " x" in the box opposite "No."

15 Section 4: The Jefferson County, Missouri, Council hereby requests that the
16 County Clerk of the County of Jefferson, Missouri, as the Election Authority for the County
17 and the election officials under her direction and control conduct such election as hereby
18 called for by this Ordinance.

19 Section 5: This Ordinance shall be in full force and effect immediately from and
20 after its date of approval. If any part of this Ordinance is invalid for any reason, such
21 invalidity shall not affect the remainder of this Ordinance.

1 Section 6: A copy of this Ordinance and all exhibits, if any, shall be kept on file
2 at the County Clerk's Office consistent with the rules and procedures for the maintenance
3 and retention of records as promulgated by the Secretary of State.

THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:

Council Member District 1, Brian Haskins

Council Member District 2, Gene F. Barbagallo _____

Council Member District 3, VACANT _____

Council Member District 4, Charles Groeteke

Council Member District 5, Scott Seek _____

Council Member District 6, Daniel Stallman

Council Member District 7, Bob Tullock

THE ABOVE BILL ON THIS _____ DAY OF _____, 2023:

PASSED **FAILED**

Charles Groeteke, County Council Chair

Cherlynn Boyer, Council Executive Assistant

THIS BILL WAS _____ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS _____ DAY OF _____, 2023.

THIS BILL WAS _____ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS _____ DAY OF _____, 2023.

Dennis J. Gannon, Jefferson County, Missouri, Executive

ATTEST:

Jeannie Goff, County Clerk

BY: _____

First Reading: 12/21/2023

Second Reading:

Third Reading:

INTRODUCED BY: COUNCIL MEMBER(s) Groeteke

1 **AN ORDINANCE AMENDING THE JEFFERSON COUNTY, MISSOURI,**
2 **CODE OF ORDINANCES, TITLE III, CHAPTER 305, SECTIONS 305.010 AND**
3 **305.040, AS WELL AS SCHEDULE III OF THE TRAFFIC CODE, AND**
4 **PROVIDING FOR AN EFFECTIVE DATE THEREOF, AFFECTING COUNCIL**
5 **DISTRICTS 1 AND 4.**

6 **WHEREAS**, the Jefferson County, Missouri, Council, (hereafter “Council”)
7 previously enacted the Jefferson County, Missouri, Code of Ordinances, Title III-Traffic
8 Code, (hereafter “Traffic Code”) for the purpose of controlling vehicular traffic upon the
9 public roads and highways in the unincorporated area of Jefferson County, Missouri; and,

10 **WHEREAS**, the Council has amended, from time to time, the Traffic Code when
11 deemed necessary and appropriate; and,

12 **WHEREAS**, the Council desires to further amend the Traffic Code; and,

13 **WHEREAS**, the Public Works Director has recommended adding Old Lemay
14 Ferry Court to the Traffic Code, and establishing a 20mph speed limit on the
15 aforementioned road, and adding a stop sign location on Old Lemay Ferry Court at Old
16 Lemay Ferry Road; and,

17

1 **WHEREAS**, the Public Works Department had previously assumed maintenance
2 of the roadways within the Rainbow Terrace Subdivision and established a 20mph speed
3 limit, and are now recommending stop signs in the aforementioned subdivision be added
4 to the following locations, one stop sign location on Main Drive, one on North Drive, two
5 on Rainbow Drive, one on South Drive; and, is now recommending these additional stop
6 signs be added to Schedule III for the purpose of traffic control enforcement; and,

7 **WHEREAS**, the Council conducted public hearings as required by Section
8 304.130 RSMO for the purpose of receiving public comments regarding proposed
9 amendments to the Traffic Code; and,

10 **WHEREAS**, the Council finds that it is in the best interests of Jefferson County,
11 Missouri, to adopt the proposed amendments to the Jefferson County, Missouri, Code of
12 Ordinances, Title III, Schedule III.

13 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNTY**
14 **COUNCIL, AS FOLLOWS:**

15 Section 1: The Jefferson County, Missouri, Code of Ordinances, Title III,
16 Schedule III is hereby amended as follows:

17 **ADD to SCHEDULE III, TABLE III-A**
18 **SPEED LIMITS AND STOP SIGN PLACEMENTS**
19

20	Old Lemay Ferry Court	20	1 at Old Lemay Ferry
21			Road

22 **REMOVE from SCHEDULE III, TABLE III-A**
23 **SPEED LIMITS AND STOP SIGN PLACEMENTS**
24

25 **PRIVATE ROADS DEDICATED TO PUBLIC USE**
26
27

RAINBOW TERRACE

Name of Road	Speed Limit	Stop Sign Location
Debbie Drive	20	--
Main Drive	20	--
North Drive	20	--
Rainbow Drive	20	--
South Drive	20	--

ADD to SCHEDULE III, TABLE III-A
SPEED LIMITS AND STOP SIGN PLACEMENTS
PRIVATE ROADS DEDICATED TO PUBLIC USE

RAINBOW TERRACE

Name of Road	Speed Limit	Stop Sign Location
Debbie Drive	20	--
Main Drive	20	1 at Dennis Drive
North Drive	20	1 at Main Drive
Rainbow Drive	20	1 at North Drive, 1 at South Drive
South Drive	20	1 at Main Drive

Section 2: Copies of the amended Jefferson County, Missouri, Code of Ordinances, Title III, Schedule III, shall be kept on file in the office of the County Clerk and the same shall be codified into the Jefferson County Code of Ordinances.

Section 3: A copy of this Ordinance shall be published in a newspaper of general circulation in Jefferson County, Missouri, and posted in a public place in each Council District and on the Jefferson County web page, as required by Article III, Section 3.5.4 of the Home Rule Charter of Jefferson County, Missouri.

1 Section 4: This Ordinance shall be in full force and effect thirty (30) days after it
2 has been posted and published as required by Section Three (3) above. If any part of this
3 Ordinance is invalid for any reason, such invalidity shall not affect the remainder of this
4 Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins _____

Council Member District 2, Gene F. Barbagallo _____

Council Member District 3, VACANT

Council Member District 4, Charles Groeteke _____

Council Member District 5, Scott Seek _____

Council Member District 6, Daniel Stallman _____

Council Member District 7, Bob Tullock _____

THE ABOVE BILL ON THIS _____ DAY OF _____, 2023:

_____ **PASSED** _____ **FAILED**

Charles Groeteke, County Council Chair

Cherlynn Boyer, Council Executive Assistant

THIS BILL WAS _____ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS _____ DAY OF _____, 2023.

THIS BILL WAS _____ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS _____ DAY OF _____, 2023.

Dennis J. Gannon, Jefferson County, Missouri, Executive

ATTEST:

Jeannie Goff, County Clerk

First Reading: 12/11/2023

Second Reading: 12/21/23

Third Reading: 12/21/23

INTRODUCED BY: Council Member Groeteke

1 **AN ORDINANCE APPROVING APPLICATION PI23050 A REZONING**
2 **FROM SINGLE FAMILY RESIDENTIAL (R40) TO PLANNED INDUSTRIAL**
3 **(PI) AND REVISED DEVELOPMENT PLAN FOR NEW FRONTIER**
4 **MATERIALS LOCATED IN COUNCIL DISTRICT 4.**

5 **WHEREAS**, a hearing was held by the Planning and Zoning Commission of
6 Jefferson County, Missouri on November 16, 2023 on Application/Petition Number
7 PI23050 for a rezoning and revised development plan for New Frontier Materials on the
8 following described real estate located in Jefferson County, State of Missouri, to-wit:
9 Parcel Numbers: 09-9.0-30.0-4-005-013; and,

10 **WHEREAS**, the record of the November 16, 2023 hearing and the
11 recommendation of the Planning and Zoning Commission have been filed with the
12 Jefferson County, Missouri, Council; and

13 **WHEREAS**, the Jefferson County, Missouri, Council has taken official notice of
14 the following items and exhibits filed with and presented to the Jefferson County,
15 Missouri, Council with respect to the Application:

16 a. Jefferson County Planning Division Staff Report to the Planning
17 and Zoning Commission and the case file for this Application;

18 b. The minutes and record of the hearing before the Planning and
19 Zoning Commission;

1 c. Exhibits offered by the Jefferson County Planning Division and
2 upon a motion duly made, seconded and approved were admitted into evidence by
3 the Jefferson County, Missouri, Council and made part of the official records as
4 set out below:

5 Exhibit A, The Official Master Plan for Jefferson County, Missouri,
6 adopted August 6, 2003 and effective April 2, 2008;

7 Exhibit B, The Code of Ordinances of Jefferson County, Chapter 400:
8 Unified Development Order, adopted April 2, 2008, as
9 amended;

10 Exhibit C, Staff Report and case file; and,

11 **WHEREAS**, it is found by the Jefferson County, Missouri, Council that:

12 a. All persons required to receive notice of the hearing were notified,
13 all notices were published, and signs posted in accordance with Missouri law and
14 the Unified Development Order.

15 b. The Jefferson County, Missouri, Council has jurisdiction over the
16 subject matter of this application.

17 c. The requested change in zoning is consistent with the intent stated
18 for the Planned Industrial (PI) zone district.

19 d. The requested change in zoning is in accordance with the Official
20 Master Plan of Jefferson County, Missouri.

21 e. The requested change in zoning is in harmony with and is
22 compatible with surrounding and adjacent land uses and properties.

1 f. The requested Development Plan, as conditioned by this
2 Ordinance, is consistent with the intent stated for the Planned Industrial (PI) zone
3 district.

4 g. The requested Development Plan, as conditioned by this
5 Ordinance, is consistent with the UDO in that the development plan is designed,
6 located and proposed to be operated so that the public health, safety and welfare
7 will be protected.

8 h. The requested Development Plan, as conditioned by this
9 Ordinance, is consistent with the UDO in that the development plan will not
10 impede the normal and orderly development and improvement of the surrounding
11 property.

12 i. The requested Development Plan, as conditioned by this
13 Ordinance, is consistent with the UDO in that the development plan incorporates
14 adequate ingress and egress that provides for the efficient flow of traffic.

15 **NOW, THEREFORE, BE IT ENACTED BY THE JEFFERSON COUNTY,**
16 **MISSOURI, COUNCIL, AS FOLLOWS:**

17 Section 1. Application Number: PI23050, a request for a rezoning from
18 Single Family Residential (R40) to Planned Industrial (PI) zone district and a
19 development plan for New Frontier Materials is approved for the real estate described as
20 Parcel Number 09-9.0-30.0-4-005-013, subject to all departmental comments and
21 regulatory requirements and as set forth below:

22 **Regulatory Requirements:**

1 Permitted Uses

2 Land uses shall be permitted per the approved Development Plan. The following
3 land uses are permitted:

4 Mining (per the approved Development Plan; any changes will require a
5 revised development plan)

6 Floor Area, Height, and other Building Requirements

7 The floor area, height, and other building requirements shall comply with
8 applicable Articles of the UDO, unless otherwise modified by this Ordinance.

9 Site Development

10 Required Yards

11 Required yard setbacks shall be as follows in accordance with Article V of
12 the UDO: Front yard – 20 feet, Side yard – 20 feet, Rear yard – 60 feet.

13 Design Standards

14 The development shall comply with Industrial Design Standards in
15 accordance with Article VII of the UDO, unless the requested
16 modification is approved.

17 Access

18 Access shall be provided in accordance with the UDO.

19 Parking

20 Parking and loading shall be provided in accordance with Article XII of
21 the UDO.

22 Signs

1 Signs shall comply with Article XIII of the UDO. All regulatory signs,
2 including stop signs, speed limit, etc. shall be provided by the developer.

3 Landscaping

4 Landscaping, buffers, and tree protection shall comply with Article XIV of
5 the UDO, and as specifically set forth in this Ordinance.

6 Geotechnical

7 A geotechnical study prepared by an Engineer licensed in the State of
8 Missouri shall be required where there is more than 5 feet of cut or 5 feet
9 of fill or slopes greater than 3:1.

10 Performance and Design Standards

11 Outside Storage

12 Outside storage of materials is permitted on the site if stored in an orderly
13 fashion or rows or stacks. Tires do not need to be stacked or in rows, but
14 must be stored in an orderly fashion according to the guidelines set forth
15 in the approved Development Plan.

16 Physical Appearance

17 Normal daily wastes of an inorganic nature may be stored in containers
18 not in a building when such containers are screened from view.

19 Performance Standards

20 Fire hazards

21 All flammable substances involved in any activity established in this

1 district shall be handled in conformance with the latest edition of the
2 applicable local fire code published by the International Code Council and
3 applicable codes and ordinances.

4 Noise

5 No operation shall be carried on that involves noise in excess of the
6 normal traffic noise of the adjacent street at the time of the daily peak hour
7 of traffic volume. Noise shall be measured at the property line and when
8 the level of this noise cannot be determined by observation with the
9 natural senses, a suitable instrument may be used and measurement may
10 include breakdowns into a reasonable number of frequency ranges. All
11 noise shall be muffled so as not to be objectionable due to intermittence,
12 beat frequency or shrillness.

13 Sewage and other liquid waste

14 No operation shall be carried on which involves the discharge into a
15 sewer, water course, or the ground of liquid wastes of any radioactive
16 nature or liquid waste of a chemical nature which are detrimental to
17 normal sewage plant operation or corrosive and damaging to sewer pipes
18 and installations.

19 Air contaminants

20 No operation shall be carried on which involves air discharges in excess of
21 air quality standards for Jefferson County and shall obtain any necessary
22 permits from the Missouri Department of Natural Resources.

1 Stormwater

2 Land disturbance activities shall follow stormwater management best
3 management practices to prevent and reduce the discharge of pollutants
4 directly or indirectly into stormwater.

5 Odor

6 Odor-causing operations shall be controlled so as to reduce the escape of
7 odors to the minimum practical within the limits of reasonable technology
8 and economics.

9 Vibration

10 All machines including punch presses and stamping machines shall be so
11 mounted as to minimize vibration, and in no case shall vibration exceed a
12 displacement of three thousandths (3/1,000) of an inch measured at the
13 property line. Vibration shall not be so excessive that it interferes with
14 industrial operations on nearby lots.

15 Heat

16 No heat from furnaces or processing equipment shall be sensed at the
17 property line to the extent of raising the temperature of air or materials
18 more than five (5) degrees Fahrenheit.

19 Hazardous materials

20 Operations involving the storage or use of hazardous materials in
21 reportable quantities, as classified by the Environmental Protection
22 Agency (EPA), shall obtain any necessary permits from the Fire District(s)

1 and make improvements to the building and grounds required by the
2 International Fire Code 2003 or more recent version.

3 **Departmental Comments:**

4 1. All quarry equipment and traffic shall use only the Sulphur Springs entrance
5 and internal quarry roads for access. If additional entrances are required or
6 utilized, they shall be approved by the Jefferson County Planning Division and
7 meet UDO Access Road requirements for Planned Industrial high volume traffic.

8 2. A boundary adjustment plat shall be prepared incorporating the parcels into the
9 existing development .

10 3. A Site Development Plan for all proposed improvements shall be submitted to
11 the Planning Division in accordance with the UDO incorporating all new parcels.

12 4. A copy of the approved Development Plan reflecting all conditions and
13 changes required shall be attached to each copy of the Site Development Plan.

14 5. A screening buffer not less than 100 feet wide, consisting of existing trees and
15 vegetation shall be maintained along the entire lengths of the north and western
16 boundaries.

17 6. All departmental conditions and comments from Ordinance 18-0375 relating to
18 the mining operation shall be carried forward and made applicable to this petition.

19 Section 2. The zoning map of Jefferson County, Missouri shall be amended
20 by changing the area where said real estate is located on the map with the marking
21 “PI23050”.

1 Section 3. This Ordinance shall be in full force and effect immediately upon
2 passage by the Jefferson County, Missouri, Council as of the date listed below.

3 Section 4. If any part of this Ordinance is invalid for any reason, such
4 invalidity shall not affect the remainder of this Ordinance

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins _____

Council Member District 2, Gene Barbagallo _____

Council Member District 3, VACANT

Council Member District 4, Charles Groeteke _____

Council Member District 5, Scott Seek _____

Council Member District 6, Daniel Stallman _____

Council Member District 7, Bob Tullock _____

THE ABOVE BILL ON THIS ____ DAY OF _____, 2023:

_____ **PASSED** _____ **FAILED**

Charles Groeteke, County Council Chair

Cherlynn Boyer, Council Executive Assistant

THIS BILL WAS ____ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND EXACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS ____ DAY OF _____, 2023.

THIS BILL WAS ____ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS ____ DAY OF _____, 2023.

Dennis J. Gannon, Jefferson County, Missouri, Executive

ATTEST:

Jeannie Goff, County Clerk

First Reading: 12/11/2023

Second Reading: 12/21/23

Third Reading: 12/21/23

INTRODUCED BY COUNCIL MEMBER(s): Groeteke

1 **AN ORDINANCE GRANTING A REAL PROPERTY TAX CREDIT TO**
2 **ELIGIBLE TAXPAYERS OF JEFFERSON COUNTY, MISSOURI, UNDER THE**
3 **AUTHORITY PROVIDED FOR IN SECTION 137.1050, RSMO.**

4 **WHEREAS**, the 102nd General Assembly of the State of Missouri passed and the
5 Governor signed Senate Bill 190, codified as Section 137.1050, RSMo; and,

6 **WHEREAS**, Section 137.1050, RSMo., became effective on August 28, 2023;
7 and,

8 **WHEREAS**, Section 137.1050, RSMo., authorizes a county to grant a property
9 tax credit to eligible taxpayers residing in such county if a county adopts an ordinance
10 authorizing such credit; and,

11 **WHEREAS**, due to possible court actions, amendments by the General
12 Assembly, and the complexity and uncertainty of Section 137.1050, RSMo., Jefferson
13 County, Missouri needs a period of planning and implementation in order to provide the
14 much-needed tax credit to eligible taxpayers; and

15 **WHEREAS**, pursuant to Section 137.1050, RSMo., the County Council of
16 Jefferson County, Missouri desires to establish and create a tax credit for certain eligible
17 taxpayers within Jefferson County for the 2025 tax year.

1 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNTY**
2 **COUNCIL, AS FOLLOWS:**

3 Section 1. The County Council of Jefferson County, Missouri, hereby grants
4 the tax credit for eligible taxpayers as authorized by the newly enacted sections 137.1050,
5 143.124 and 143.125, RSMo., attached hereto as “Exhibit A” and incorporated by
6 reference as if fully set forth herein, and any amendments or modifications thereafter
7 enacted by the General Assembly or any decisions made by a court of competent
8 jurisdiction, which affect said sections.

9 Section 2. That, notwithstanding the effective date of this Ordinance as set
10 forth below, the tax credit provided for in Section 1 of this Ordinance shall not take effect
11 until the 2025 tax year.

12 Section 3. That from January 1, 2024 through the date of the 2025 tax
13 extension, the County Council hereby authorizes the County Executive, Collector and
14 County Clerk to take all actions necessary to create a plan and/or execute any documents
15 on behalf of the County in order to carry out the intent of providing a tax credit for the
16 2025 tax year.

17 Section 4. This Ordinance shall be in full force and effect immediately upon
18 approval by the County Executive. If any part of this Ordinance is invalid for any reason,
19 such invalidity shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL, VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins _____

Council Member District 2, Gene F. Barbagallo _____

Council Member District 3, VACANT

Council Member District 4, Charles Groeteke _____

Council Member District 5, Scott Seek _____

Council Member District 6, Daniel Stallman _____

Council Member District 7, Bob Tullock _____

THE ABOVE BILL ON THIS _____ DAY OF _____, 2023.

_____ **PASSED** _____ **FAILED**

Charles Groeteke, County Council Chair

Cherlynn Boyer, Council Executive Assistant

THIS BILL WAS ____ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS ____ DAY OF _____, 2023.

THIS BILL WAS _____ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS ____ DAY OF _____, 2023.

Dennis J. Gannon, Jefferson County, Missouri, Executive

ATTEST:

Jeannie Goff, County Clerk

First Reading: 12/11/2023

Second Reading: 12/21/2023

Third Reading: 12/21/2023

INTRODUCED BY: COUNCIL MEMBER(s) Groeteke

1 **AN ORDINANCE AUTHORIZING AND APPROVING THE ASSESSOR’S**
2 **ASSESSMENT MAINTENANCE PLAN FOR THE YEARS 2024 AND 2025 AS**
3 **SUBMITTED BY THE ASSESSOR OF JEFFERSON COUNTY, MISSOURI, AND**
4 **AS REQUIRED BY THE REVISED STATUTES OF MISSOURI.**

5 **WHEREAS**, pursuant to §137.115.1, RSMo., on or before January first of each
6 even numbered year, the Assessor for Jefferson County, Missouri, (“Assessor”) is
7 required to prepare and submit to the Jefferson County, Missouri, Council (“Council”
8 and/or “Governing Body”) a two-year Assessment Maintenance Plan (“Plan”- Exhibit A
9 attached hereto) for the next two years, in this case for the 2024 and 2025 assessment
10 cycles; and,

11 **WHEREAS**, pursuant to §137.115.1, RSMo., said plan must be approved by the
12 county governing body by February first, therein, “The county governing body shall
13 approve and forward such plan or its alternative to the plan to the state tax commission by
14 February First. If the county governing body fails to forward the plan or its alternative to
15 the plan to the state tax commission by February First, the assessor's plan shall be
16 considered approved by the county governing body[;]” and,

17 **WHEREAS**, pursuant to §137.750, RSMo., said plan must be approved for the
18 County and the Assessor to seek state reimbursement; and,

1 **WHEREAS**, said plan must also be forwarded to the Missouri State Tax
2 Commission for their review of the plan upon approval of the plan by the Council; and,

3 **WHEREAS**, on or before December 4, 2023, the Assessor submitted an
4 assessment maintenance plan to the Jefferson County, Missouri, Council by delivering a
5 copy to the County Counselor who then forwarded the same to the Council; and,

6 **WHEREAS**, the Jefferson County, Missouri, Council has reviewed the
7 assessment maintenance plan prior to consideration of this Ordinance; and,

8 **WHEREAS**, upon approval by the Council of the plan as set forth in Exhibit A
9 attached hereto, notification shall be forwarded to the Missouri State Tax Commission.

10 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNTY**
11 **COUNCIL, AS FOLLOWS:**

12 Section 1. The Assessment Maintenance Plan for the years 2024 and 2025 is
13 hereby approved. An unexecuted copy of the Plan is attached hereto as Exhibit A and is
14 incorporated by this reference as if fully set out herein. A fully executed copy of the
15 Plan, along with this Ordinance, shall be kept on file in the Offices of the County Clerk
16 and Assessor.

17 Section 2. The Plan and this Ordinance shall be delivered to the State Tax
18 Commission for their approval and execution of signatures.

19 Section 3. The finalized Plan shall then be kept in the County Clerk's Office,
20 the Assessor's Office for Jefferson County, Missouri, and in the offices of the Missouri
21 State Tax Commission pursuant to Missouri State Law.

1 Section 4. This Ordinance shall be in full force and effect immediately upon
2 its passage by the Jefferson County, Missouri, Council. If any part of this Ordinance is
3 invalid for any reason, such invalidity shall not affect the remainder of this Ordinance.
4

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins	_____
Council Member District 2, Gene F. Barbagallo	_____
Council Member District 3, VACANT	
Council Member District 4, Charles Groeteke	_____
Council Member District 5, Scott Seek	_____
Council Member District 6, Daniel Stallman	_____
Council Member District 7, Bob Tullock	_____

THE ABOVE BILL ON THIS _____ DAY OF _____, 2023:

_____ **PASSED** _____ **FAILED**

Charles Groeteke, County Council Chair

Cherlynn Boyer, Council Executive Assistant

THIS BILL WAS _____ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS _____ DAY OF _____, 2023.

THIS BILL WAS _____ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS _____ DAY OF _____, 2023.

Dennis J. Gannon, Jefferson County, Missouri, Executive

ATTEST:

Jeannie Goff, County Clerk

First Reading: 12/11/2023

Second Reading: 12/21/2023

Third Reading: 12/21/2023

INTRODUCED BY COUNCIL MEMBER(s): Groeteke

1 **AN ORDINANCE APPROVING THE BUDGET FOR FISCAL YEAR 2024**
2 **AND FOR THE APPROPRIATION OF FUNDS THEREIN, TRANSFERRING**
3 **UNENCUMBERED FUND BALANCES AND PROVIDING FOR A “COLA” AS**
4 **SET FORTH HEREIN.**

5 **WHEREAS**, each Jefferson County, Missouri, County Office, Department,
6 Board, Institution, Commission, Agency, and the Circuit Court for the 23rd Judicial
7 Circuit submitted to the County Auditor and the Jefferson County, Missouri, County
8 Executive estimates of their requirements for expenditures and estimated revenues for the
9 2024 Budget Year which runs on a calendar year basis from January 1, 2024, until, and
10 including, December 31, 2024; and,

11 **WHEREAS**, the Jefferson County, Missouri County Auditor and the Jefferson
12 County, Missouri, County Executive have, in consultation with each other, reviewed the
13 estimates of revenues and expenditures and prepared a budget document in the form
14 required by law and pursuant to the Home Rule Charter of Jefferson County, Missouri;
15 and,

16 **WHEREAS**, the County Executive transmitted the 2024 Budget to the Jefferson
17 County, Missouri, Council (“Council”) in a timely manner for the Council’s review and
18 adoption pursuant to the Home Rule Charter of Jefferson County, Missouri; and,

1 **WHEREAS**, the 2024 Budget, as submitted by the County Executive, is a
2 balanced budget as required by the Home Rule Charter of Jefferson County, Missouri;
3 and,

4 **WHEREAS**, on November 27, 2023, at 6:30 p.m., the County Council after
5 having duly noticed and published a hearing notice, conducted a Regular Council
6 Meeting which included the required Public Hearing and allowed for public comment
7 regarding the proposed budget for fiscal year 2024; and,

8 **WHEREAS**, notice of the hearing and a summary of the proposed 2024 Budget
9 were posted in each of the seven (7) County Council Districts within Jefferson County,
10 Missouri, and published in a newspaper of general circulation ("*The Jefferson Countian*")
11 in Jefferson County, Missouri, on November 10, 2023, See Exhibit A; and,

12 **WHEREAS**, a copy of the 2024 Budget is attached hereto as Exhibit B and made
13 a part hereof as though fully set forth herein along with any and/or all addenda,
14 supplements, or amendments as applicable.

15 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNTY**
16 **COUNCIL, AS FOLLOWS:**

17 Section 1. The 2024 Budget of Jefferson County, Missouri, for the fiscal year
18 beginning January 1, 2024, and including and ending on December 31, 2024, (known
19 hereafter as the 2024 Budget) along with any Amendments thereto is hereby adopted and
20 approved. The 2024 Budget and this Ordinance shall also include and provide
21 appropriations for the following:

1 A. Except as stated below, a (Four Percent) 4% Cost of Living
2 Adjustment (COLA) will be provided to all Jefferson County
3 employees, to be paid beginning with the pay period ending January
4 22, 2024; and,

5 B. The COLA as set forth in Subsection A shall only apply to Jefferson
6 County employees that were hired *prior* to December 23, 2023; and,

7 C. Any employee at the maximum or “cap” of a salary schedule shall not
8 receive the COLA as set forth in subsection A; and,

9 D. For any budget effective as of January 1, 2024, unless otherwise
10 agreed to, set forth, ordained, and provided for in some manner by and
11 through an Agreement with Jefferson County, which is effective on or
12 after January 1, 2024, or otherwise, the COLA as set forth in
13 Subsection A shall not apply to any employee in any Bargaining Unit
14 without such Agreement providing for the same in writing and
15 approved by the County.

16 Section 2. A copy of the 2024 Budget is incorporated by this reference as if
17 fully set out herein and is attached hereto as Exhibit B along with any and/or all addenda,
18 supplements, or amendments as applicable. A copy of the 2024 Budget with addenda,
19 supplements, or amendments as applicable, shall also be kept on file in the office of the
20 Clerk of Jefferson County as the law requires along with a copy of this Ordinance and
21 another Exhibits hereto. All required notices are incorporated herein and attached hereto
22 as Exhibit A.

THIS BILL WAS ____ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS ____ DAY OF _____, 2023.

THIS BILL WAS _____ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS ____ DAY OF _____, 2023.

Dennis J. Gannon, Jefferson County, Missouri, Executive

ATTEST:

Jeannie Goff, County Clerk

First Reading: 11-27-2023

Second Reading: 12-11-2023

Third Reading: 12-21-2023

**JEFFERSON COUNTY, MISSOURI
COUNTY COUNCIL
AMENDMENT #1 TO Bill 23-1135**

Offered by Council Member: _____

An Amendment to Bill No. 23-1135

1 Page 3, lines 1 through 4, which currently read:

2 **“A. Except as stated below, a (Four Percent) 4% Cost of Living Adjustment**
3 **(COLA) will be provided to all Jefferson County employees, to be paid beginning**
4 **with the pay period ending January 22, 2024; and, ”**

5 Shall be amended to read as follows:

6 **“A. Except as stated below, a (Four Percent) 4% Cost of Living Adjustment**
7 **(COLA) will be provided to all Jefferson County employees, including those**
8 **employees who are at the maximum or “cap” of a salary schedule, to be paid**
9 **beginning with the pay period ending January 22, 2024; and, ”**

10 Page 3, lines 7 through 8, which contain Subsection C of the Bill, and which currently read:

11 **“C. Any employee at the maximum or “cap” of a salary schedule shall not receive**
12 **the COLA as set forth in subsection A; and,**

13 Shall be amended by:

14 **deleting those lines and Subsection C in their entirety.**

15 Page 3, line 9 of the Bill, which currently reads:

16 **“D. For any budget effective as of January 1, 2024, unless otherwise”**

17 Shall be amended to read as follows:

18 **“C. For any budget effective as of January 1, 2024, unless otherwise”**

19 In all other respects the Bill shall remain the same.

THIS AMENDMENT BEING DULY INTRODUCED AND READ, THE MEMBERS OF THE JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:

Council Member District 1, Brian Haskins _____

Council Member District 2, Gene Barbagallo _____

Council Member District 3, VACANT

Council Member District 4, Charles Groeteke _____

Council Member District 5, Scott Seek _____

Council Member District 6, Dan Stallman _____

Council Member District 7, Bob Tullock _____

Amendment Passed: _____ **Date:** _____

Amendment Failed: _____ **Date:** _____

Charles Groeteke, County Council Chair

Cherlynn Boyer, Council Executive Assistant

Read On: _____

INTRODUCED BY: COUNCIL MEMBER(s) Groeteke

1 **AN ORDINANCE AMENDING THE JEFFERSON COUNTY, MISSOURI,**
2 **CODE OF ORDINANCES, TITLE III, CHAPTER 305, SECTIONS 305.010 AND**
3 **305.040, AS WELL AS SCHEDULE III OF THE TRAFFIC CODE, AND**
4 **PROVIDING FOR AN EFFECTIVE DATE THEREOF, AFFECTING COUNCIL**
5 **DISTRICTS 1 AND 4.**

6 **WHEREAS**, the Jefferson County, Missouri, Council, (hereafter “Council”)
7 previously enacted the Jefferson County, Missouri, Code of Ordinances, Title III-Traffic
8 Code, (hereafter “Traffic Code”) for the purpose of controlling vehicular traffic upon the
9 public roads and highways in the unincorporated area of Jefferson County, Missouri; and,

10 **WHEREAS**, the Council has amended, from time to time, the Traffic Code when
11 deemed necessary and appropriate; and,

12 **WHEREAS**, the Council desires to further amend the Traffic Code; and,

13 **WHEREAS**, the Public Works Director has recommended adding Old Lemay
14 Ferry Court to the Traffic Code, and establishing a 20mph speed limit on the
15 aforementioned road, and adding a stop sign location on Old Lemay Ferry Court at Old
16 Lemay Ferry Road; and,

17

1 **WHEREAS**, the Public Works Department had previously assumed maintenance
2 of the roadways within the Rainbow Terrace Subdivision and established a 20mph speed
3 limit, and are now recommending stop signs in the aforementioned subdivision be added
4 to the following locations, one stop sign location on Main Drive, one on North Drive, two
5 on Rainbow Drive, one on South Drive; and, is now recommending these additional stop
6 signs be added to Schedule III for the purpose of traffic control enforcement; and,

7 **WHEREAS**, the Council conducted public hearings as required by Section
8 304.130 RSMO for the purpose of receiving public comments regarding proposed
9 amendments to the Traffic Code; and,

10 **WHEREAS**, the Council finds that it is in the best interests of Jefferson County,
11 Missouri, to adopt the proposed amendments to the Jefferson County, Missouri, Code of
12 Ordinances, Title III, Schedule III.

13 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNTY**
14 **COUNCIL, AS FOLLOWS:**

15 Section 1: The Jefferson County, Missouri, Code of Ordinances, Title III,
16 Schedule III is hereby amended as follows:

17 **ADD to SCHEDULE III, TABLE III-A**
18 **SPEED LIMITS AND STOP SIGN PLACEMENTS**
19

20 Old Lemay Ferry Court	20	1 at Old Lemay Ferry
21		Road

22 **REMOVE from SCHEDULE III, TABLE III-A**
23 **SPEED LIMITS AND STOP SIGN PLACEMENTS**
24

25 **PRIVATE ROADS DEDICATED TO PUBLIC USE**
26
27

RAINBOW TERRACE

Name of Road	Speed Limit	Stop Sign Location
Debbie Drive	20	--
Main Drive	20	--
North Drive	20	--
Rainbow Drive	20	--
South Drive	20	--

ADD to SCHEDULE III, TABLE III-A
SPEED LIMITS AND STOP SIGN PLACEMENTS
PRIVATE ROADS DEDICATED TO PUBLIC USE

RAINBOW TERRACE

Name of Road	Speed Limit	Stop Sign Location
Debbie Drive	20	--
Main Drive	20	1 at Dennis Drive
North Drive	20	1 at Main Drive
Rainbow Drive	20	1 at North Drive, 1 at South Drive
South Drive	20	1 at Main Drive

Section 2: Copies of the amended Jefferson County, Missouri, Code of Ordinances, Title III, Schedule III, shall be kept on file in the office of the County Clerk and the same shall be codified into the Jefferson County Code of Ordinances.

Section 3: A copy of this Ordinance shall be published in a newspaper of general circulation in Jefferson County, Missouri, and posted in a public place in each Council District and on the Jefferson County web page, as required by Article III, Section 3.5.4 of the Home Rule Charter of Jefferson County, Missouri.

1 Section 4: This Ordinance shall be in full force and effect thirty (30) days after it
2 has been posted and published as required by Section Three (3) above. If any part of this
3 Ordinance is invalid for any reason, such invalidity shall not affect the remainder of this
4 Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins _____

Council Member District 2, Gene F. Barbagallo _____

Council Member District 3, VACANT

Council Member District 4, Charles Groeteke _____

Council Member District 5, Scott Seek _____

Council Member District 6, Daniel Stallman _____

Council Member District 7, Bob Tullock _____

THE ABOVE BILL ON THIS _____ DAY OF _____, 2023:

_____ **PASSED** _____ **FAILED**

Charles Groeteke, County Council Chair

Cherlynn Boyer, Council Executive Assistant

THIS BILL WAS _____ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS _____ DAY OF _____, 2023.

THIS BILL WAS _____ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS _____ DAY OF _____, 2023.

Dennis J. Gannon, Jefferson County, Missouri, Executive

ATTEST:

Jeannie Goff, County Clerk

First Reading: 12/11/2023

Second Reading: 12/21/23

Third Reading: 12/21/23

INTRODUCED BY: Council Member Groeteke

1 **AN ORDINANCE APPROVING APPLICATION PI23050 A REZONING**
2 **FROM SINGLE FAMILY RESIDENTIAL (R40) TO PLANNED INDUSTRIAL**
3 **(PI) AND REVISED DEVELOPMENT PLAN FOR NEW FRONTIER**
4 **MATERIALS LOCATED IN COUNCIL DISTRICT 4.**

5 **WHEREAS**, a hearing was held by the Planning and Zoning Commission of
6 Jefferson County, Missouri on November 16, 2023 on Application/Petition Number
7 PI23050 for a rezoning and revised development plan for New Frontier Materials on the
8 following described real estate located in Jefferson County, State of Missouri, to-wit:
9 Parcel Numbers: 09-9.0-30.0-4-005-013; and,

10 **WHEREAS**, the record of the November 16, 2023 hearing and the
11 recommendation of the Planning and Zoning Commission have been filed with the
12 Jefferson County, Missouri, Council; and

13 **WHEREAS**, the Jefferson County, Missouri, Council has taken official notice of
14 the following items and exhibits filed with and presented to the Jefferson County,
15 Missouri, Council with respect to the Application:

16 a. Jefferson County Planning Division Staff Report to the Planning
17 and Zoning Commission and the case file for this Application;

18 b. The minutes and record of the hearing before the Planning and
19 Zoning Commission;

1 c. Exhibits offered by the Jefferson County Planning Division and
2 upon a motion duly made, seconded and approved were admitted into evidence by
3 the Jefferson County, Missouri, Council and made part of the official records as
4 set out below:

5 Exhibit A, The Official Master Plan for Jefferson County, Missouri,
6 adopted August 6, 2003 and effective April 2, 2008;

7 Exhibit B, The Code of Ordinances of Jefferson County, Chapter 400:
8 Unified Development Order, adopted April 2, 2008, as
9 amended;

10 Exhibit C, Staff Report and case file; and,

11 **WHEREAS**, it is found by the Jefferson County, Missouri, Council that:

12 a. All persons required to receive notice of the hearing were notified,
13 all notices were published, and signs posted in accordance with Missouri law and
14 the Unified Development Order.

15 b. The Jefferson County, Missouri, Council has jurisdiction over the
16 subject matter of this application.

17 c. The requested change in zoning is consistent with the intent stated
18 for the Planned Industrial (PI) zone district.

19 d. The requested change in zoning is in accordance with the Official
20 Master Plan of Jefferson County, Missouri.

21 e. The requested change in zoning is in harmony with and is
22 compatible with surrounding and adjacent land uses and properties.

1 f. The requested Development Plan, as conditioned by this
2 Ordinance, is consistent with the intent stated for the Planned Industrial (PI) zone
3 district.

4 g. The requested Development Plan, as conditioned by this
5 Ordinance, is consistent with the UDO in that the development plan is designed,
6 located and proposed to be operated so that the public health, safety and welfare
7 will be protected.

8 h. The requested Development Plan, as conditioned by this
9 Ordinance, is consistent with the UDO in that the development plan will not
10 impede the normal and orderly development and improvement of the surrounding
11 property.

12 i. The requested Development Plan, as conditioned by this
13 Ordinance, is consistent with the UDO in that the development plan incorporates
14 adequate ingress and egress that provides for the efficient flow of traffic.

15 **NOW, THEREFORE, BE IT ENACTED BY THE JEFFERSON COUNTY,**
16 **MISSOURI, COUNCIL, AS FOLLOWS:**

17 Section 1. Application Number: PI23050, a request for a rezoning from
18 Single Family Residential (R40) to Planned Industrial (PI) zone district and a
19 development plan for New Frontier Materials is approved for the real estate described as
20 Parcel Number 09-9.0-30.0-4-005-013, subject to all departmental comments and
21 regulatory requirements and as set forth below:

22 **Regulatory Requirements:**

1 Permitted Uses

2 Land uses shall be permitted per the approved Development Plan. The following
3 land uses are permitted:

4 Mining (per the approved Development Plan; any changes will require a
5 revised development plan)

6 Floor Area, Height, and other Building Requirements

7 The floor area, height, and other building requirements shall comply with
8 applicable Articles of the UDO, unless otherwise modified by this Ordinance.

9 Site Development

10 Required Yards

11 Required yard setbacks shall be as follows in accordance with Article V of
12 the UDO: Front yard – 20 feet, Side yard – 20 feet, Rear yard – 60 feet.

13 Design Standards

14 The development shall comply with Industrial Design Standards in
15 accordance with Article VII of the UDO, unless the requested
16 modification is approved.

17 Access

18 Access shall be provided in accordance with the UDO.

19 Parking

20 Parking and loading shall be provided in accordance with Article XII of
21 the UDO.

22 Signs

1 Signs shall comply with Article XIII of the UDO. All regulatory signs,
2 including stop signs, speed limit, etc. shall be provided by the developer.

3 Landscaping

4 Landscaping, buffers, and tree protection shall comply with Article XIV of
5 the UDO, and as specifically set forth in this Ordinance.

6 Geotechnical

7 A geotechnical study prepared by an Engineer licensed in the State of
8 Missouri shall be required where there is more than 5 feet of cut or 5 feet
9 of fill or slopes greater than 3:1.

10 Performance and Design Standards

11 Outside Storage

12 Outside storage of materials is permitted on the site if stored in an orderly
13 fashion or rows or stacks. Tires do not need to be stacked or in rows, but
14 must be stored in an orderly fashion according to the guidelines set forth
15 in the approved Development Plan.

16 Physical Appearance

17 Normal daily wastes of an inorganic nature may be stored in containers
18 not in a building when such containers are screened from view.

19 Performance Standards

20 Fire hazards

21 All flammable substances involved in any activity established in this

1 district shall be handled in conformance with the latest edition of the
2 applicable local fire code published by the International Code Council and
3 applicable codes and ordinances.

4 Noise

5 No operation shall be carried on that involves noise in excess of the
6 normal traffic noise of the adjacent street at the time of the daily peak hour
7 of traffic volume. Noise shall be measured at the property line and when
8 the level of this noise cannot be determined by observation with the
9 natural senses, a suitable instrument may be used and measurement may
10 include breakdowns into a reasonable number of frequency ranges. All
11 noise shall be muffled so as not to be objectionable due to intermittence,
12 beat frequency or shrillness.

13 Sewage and other liquid waste

14 No operation shall be carried on which involves the discharge into a
15 sewer, water course, or the ground of liquid wastes of any radioactive
16 nature or liquid waste of a chemical nature which are detrimental to
17 normal sewage plant operation or corrosive and damaging to sewer pipes
18 and installations.

19 Air contaminants

20 No operation shall be carried on which involves air discharges in excess of
21 air quality standards for Jefferson County and shall obtain any necessary
22 permits from the Missouri Department of Natural Resources.

1 Stormwater

2 Land disturbance activities shall follow stormwater management best
3 management practices to prevent and reduce the discharge of pollutants
4 directly or indirectly into stormwater.

5 Odor

6 Odor-causing operations shall be controlled so as to reduce the escape of
7 odors to the minimum practical within the limits of reasonable technology
8 and economics.

9 Vibration

10 All machines including punch presses and stamping machines shall be so
11 mounted as to minimize vibration, and in no case shall vibration exceed a
12 displacement of three thousandths (3/1,000) of an inch measured at the
13 property line. Vibration shall not be so excessive that it interferes with
14 industrial operations on nearby lots.

15 Heat

16 No heat from furnaces or processing equipment shall be sensed at the
17 property line to the extent of raising the temperature of air or materials
18 more than five (5) degrees Fahrenheit.

19 Hazardous materials

20 Operations involving the storage or use of hazardous materials in
21 reportable quantities, as classified by the Environmental Protection
22 Agency (EPA), shall obtain any necessary permits from the Fire District(s)

1 and make improvements to the building and grounds required by the
2 International Fire Code 2003 or more recent version.

3 **Departmental Comments:**

4 1. All quarry equipment and traffic shall use only the Sulphur Springs entrance
5 and internal quarry roads for access. If additional entrances are required or
6 utilized, they shall be approved by the Jefferson County Planning Division and
7 meet UDO Access Road requirements for Planned Industrial high volume traffic.

8 2. A boundary adjustment plat shall be prepared incorporating the parcels into the
9 existing development .

10 3. A Site Development Plan for all proposed improvements shall be submitted to
11 the Planning Division in accordance with the UDO incorporating all new parcels.

12 4. A copy of the approved Development Plan reflecting all conditions and
13 changes required shall be attached to each copy of the Site Development Plan.

14 5. A screening buffer not less than 100 feet wide, consisting of existing trees and
15 vegetation shall be maintained along the entire lengths of the north and western
16 boundaries.

17 6. All departmental conditions and comments from Ordinance 18-0375 relating to
18 the mining operation shall be carried forward and made applicable to this petition.

19 Section 2. The zoning map of Jefferson County, Missouri shall be amended
20 by changing the area where said real estate is located on the map with the marking
21 “PI23050”.

1 Section 3. This Ordinance shall be in full force and effect immediately upon
2 passage by the Jefferson County, Missouri, Council as of the date listed below.

3 Section 4. If any part of this Ordinance is invalid for any reason, such
4 invalidity shall not affect the remainder of this Ordinance

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins _____

Council Member District 2, Gene Barbagallo _____

Council Member District 3, VACANT

Council Member District 4, Charles Groeteke _____

Council Member District 5, Scott Seek _____

Council Member District 6, Daniel Stallman _____

Council Member District 7, Bob Tullock _____

THE ABOVE BILL ON THIS ____ DAY OF _____, 2023:

_____ **PASSED** _____ **FAILED**

Charles Groeteke, County Council Chair

Cherlynn Boyer, Council Executive Assistant

THIS BILL WAS ____ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND EXACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS ____ DAY OF _____, 2023.

THIS BILL WAS ____ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS ____ DAY OF _____, 2023.

Dennis J. Gannon, Jefferson County, Missouri, Executive

ATTEST:

Jeannie Goff, County Clerk

First Reading: 12/11/2023

Second Reading: 12/21/23

Third Reading: 12/21/23

INTRODUCED BY COUNCIL MEMBER(s): Groeteke

1 **AN ORDINANCE GRANTING A REAL PROPERTY TAX CREDIT TO**
2 **ELIGIBLE TAXPAYERS OF JEFFERSON COUNTY, MISSOURI, UNDER THE**
3 **AUTHORITY PROVIDED FOR IN SECTION 137.1050, RSMO.**

4 **WHEREAS**, the 102nd General Assembly of the State of Missouri passed and the
5 Governor signed Senate Bill 190, codified as Section 137.1050, RSMo; and,

6 **WHEREAS**, Section 137.1050, RSMo., became effective on August 28, 2023;
7 and,

8 **WHEREAS**, Section 137.1050, RSMo., authorizes a county to grant a property
9 tax credit to eligible taxpayers residing in such county if a county adopts an ordinance
10 authorizing such credit; and,

11 **WHEREAS**, due to possible court actions, amendments by the General
12 Assembly, and the complexity and uncertainty of Section 137.1050, RSMo., Jefferson
13 County, Missouri needs a period of planning and implementation in order to provide the
14 much-needed tax credit to eligible taxpayers; and

15 **WHEREAS**, pursuant to Section 137.1050, RSMo., the County Council of
16 Jefferson County, Missouri desires to establish and create a tax credit for certain eligible
17 taxpayers within Jefferson County for the 2025 tax year.

1 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNTY**
2 **COUNCIL, AS FOLLOWS:**

3 Section 1. The County Council of Jefferson County, Missouri, hereby grants
4 the tax credit for eligible taxpayers as authorized by the newly enacted sections 137.1050,
5 143.124 and 143.125, RSMo., attached hereto as “Exhibit A” and incorporated by
6 reference as if fully set forth herein, and any amendments or modifications thereafter
7 enacted by the General Assembly or any decisions made by a court of competent
8 jurisdiction, which affect said sections.

9 Section 2. That, notwithstanding the effective date of this Ordinance as set
10 forth below, the tax credit provided for in Section 1 of this Ordinance shall not take effect
11 until the 2025 tax year.

12 Section 3. That from January 1, 2024 through the date of the 2025 tax
13 extension, the County Council hereby authorizes the County Executive, Collector and
14 County Clerk to take all actions necessary to create a plan and/or execute any documents
15 on behalf of the County in order to carry out the intent of providing a tax credit for the
16 2025 tax year.

17 Section 4. This Ordinance shall be in full force and effect immediately upon
18 approval by the County Executive. If any part of this Ordinance is invalid for any reason,
19 such invalidity shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL, VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins _____

Council Member District 2, Gene F. Barbagallo _____

Council Member District 3, VACANT

Council Member District 4, Charles Groeteke _____

Council Member District 5, Scott Seek _____

Council Member District 6, Daniel Stallman _____

Council Member District 7, Bob Tullock _____

THE ABOVE BILL ON THIS _____ DAY OF _____, 2023.

_____ **PASSED** _____ **FAILED**

Charles Groeteke, County Council Chair

Cherlynn Boyer, Council Executive Assistant

THIS BILL WAS ____ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS ____ DAY OF _____, 2023.

THIS BILL WAS _____ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS ____ DAY OF _____, 2023.

Dennis J. Gannon, Jefferson County, Missouri, Executive

ATTEST:

Jeannie Goff, County Clerk

First Reading: 12/11/2023

Second Reading: 12/21/2023

Third Reading: 12/21/2023

INTRODUCED BY: COUNCIL MEMBER(s) Groeteke

1 **AN ORDINANCE AUTHORIZING AND APPROVING THE ASSESSOR’S**
2 **ASSESSMENT MAINTENANCE PLAN FOR THE YEARS 2024 AND 2025 AS**
3 **SUBMITTED BY THE ASSESSOR OF JEFFERSON COUNTY, MISSOURI, AND**
4 **AS REQUIRED BY THE REVISED STATUTES OF MISSOURI.**

5 **WHEREAS**, pursuant to §137.115.1, RSMo., on or before January first of each
6 even numbered year, the Assessor for Jefferson County, Missouri, (“Assessor”) is
7 required to prepare and submit to the Jefferson County, Missouri, Council (“Council”
8 and/or “Governing Body”) a two-year Assessment Maintenance Plan (“Plan”- Exhibit A
9 attached hereto) for the next two years, in this case for the 2024 and 2025 assessment
10 cycles; and,

11 **WHEREAS**, pursuant to §137.115.1, RSMo., said plan must be approved by the
12 county governing body by February first, therein, “The county governing body shall
13 approve and forward such plan or its alternative to the plan to the state tax commission by
14 February First. If the county governing body fails to forward the plan or its alternative to
15 the plan to the state tax commission by February First, the assessor's plan shall be
16 considered approved by the county governing body[;]” and,

17 **WHEREAS**, pursuant to §137.750, RSMo., said plan must be approved for the
18 County and the Assessor to seek state reimbursement; and,

1 **WHEREAS**, said plan must also be forwarded to the Missouri State Tax
2 Commission for their review of the plan upon approval of the plan by the Council; and,

3 **WHEREAS**, on or before December 4, 2023, the Assessor submitted an
4 assessment maintenance plan to the Jefferson County, Missouri, Council by delivering a
5 copy to the County Counselor who then forwarded the same to the Council; and,

6 **WHEREAS**, the Jefferson County, Missouri, Council has reviewed the
7 assessment maintenance plan prior to consideration of this Ordinance; and,

8 **WHEREAS**, upon approval by the Council of the plan as set forth in Exhibit A
9 attached hereto, notification shall be forwarded to the Missouri State Tax Commission.

10 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNTY**
11 **COUNCIL, AS FOLLOWS:**

12 Section 1. The Assessment Maintenance Plan for the years 2024 and 2025 is
13 hereby approved. An unexecuted copy of the Plan is attached hereto as Exhibit A and is
14 incorporated by this reference as if fully set out herein. A fully executed copy of the
15 Plan, along with this Ordinance, shall be kept on file in the Offices of the County Clerk
16 and Assessor.

17 Section 2. The Plan and this Ordinance shall be delivered to the State Tax
18 Commission for their approval and execution of signatures.

19 Section 3. The finalized Plan shall then be kept in the County Clerk's Office,
20 the Assessor's Office for Jefferson County, Missouri, and in the offices of the Missouri
21 State Tax Commission pursuant to Missouri State Law.

1 Section 4. This Ordinance shall be in full force and effect immediately upon
2 its passage by the Jefferson County, Missouri, Council. If any part of this Ordinance is
3 invalid for any reason, such invalidity shall not affect the remainder of this Ordinance.
4

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins

Council Member District 2, Gene F. Barbagallo _____

Council Member District 3, VACANT

Council Member District 4, Charles Groeteke

Council Member District 5, Scott Seek _____

Council Member District 6, Daniel Stallman

Council Member District 7, Bob Tullock

THE ABOVE BILL ON THIS _____ DAY OF _____, 2023:

_____ PASSED _____ FAILED

Charles Groeteke, County Council Chair

Cherlynn Boyer, Council Executive Assistant

THIS BILL WAS _____ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS _____ DAY OF _____, 2023.

THIS BILL WAS _____ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS _____ DAY OF _____, 2023.

Dennis J. Gannon, Jefferson County, Missouri, Executive

ATTEST:

Jeannie Goff, County Clerk

First Reading: 12/11/2023

Second Reading: 12/21/2023

Third Reading: 12/21/2023